



VILLAGE OF POINT EDWARD

SUBMITTED BY: Derek Lucas – Arena Lead Hand

Arena Committee for the month ending November 30, 2020

RECOMMENDATION

THAT the Committee receive and file the Arena Monthly Report.

UPDATES FROM PREVIOUS MONTH

- N/A

WORK MANAGEMENT

- 3 Full-time Employees
- 1 Temp. Full-time Employee
- 1 Full-time Employee on sick leave

EMPLOYEE TRAINING

- No specific training for staff, just our continued “matrix” from our own Village Health and Safety training.

FACILITY ACTIVITY

Ice & Floor Rental Activity

	PRIMETIME		NON-PRIME		<i>Note: Total Available hours shall include all hours that facility is open and staff are in attendance and patrons could rent or make use of the facility. Statutory holidays, early closing or late opening or times when no staff are in the facility would not count towards available hours.</i>
	Hours	Percent	Hours	Percent	
Booked	231	82%	72	43%	
Not Booked	37	13%	60	36%	
Ice Maintenance	4	1.5%	9	5%	
Unsalable	10	3.5%	27	16%	
TOTAL AVAILABLE	282		168		

Different factors over the month November

- Many leagues cancelled for the season
- Ice times being blocked off for user groups to go back to 1.5-hour rentals
- More rentals also increased unsalable ice due to .5-hour gaps between times.

Interior (excluding Concession Stand and Community Hall)

- General maintenance and sanitizing.
- Minor floor repair in dressing room #8
- Nothing else to report



VILLAGE OF POINT EDWARD

SUBMITTED BY: Derek Lucas – Arena Lead Hand

Community Hall

- Nothing to report

Concession Stand

- Nothing to report

Inspections

- Monthly fire extinguisher/AED inspections completed

Exterior

- Imperial Roofing into repair fascia and soffit on west side of arena roof caused by wind storm.

IN-VENUE ADVERTISING

- Removed Purdy Ideal You and Manley's advertising signs as per Teena

VEHICLES & EQUIPMENT

- Replaced foot pedal on Olympia due to stalling issue. (Issue has not completely gone away??)
- Blade change and maintenance completed on Olympia.
- Dehumidifier filters changed.
- Jutzi in to take condenser water sample and drop off new chemicals.

CUSTOMER SATISFACTION

- Lots of positive comments about the safety measures put in place to minimize the effects of COVID 19.

HEALTH & SAFETY

- No issues to report

SECURITY

- No issues to report

CAPITAL BUDGET

- Nothing to report

LOOKING AHEAD

- Expecting a busy December with lots of booking coming in around the Christmas holidays.



VILLAGE OF POINT EDWARD

SUBMITTED BY: Derek Lucas – Arena Lead Hand

CLOSING Comments:

In November we seen the start up of men's league hockey, pick-up hockey groups and casual rental groups. The transition has been good with only minor issues around safety protocols. Any issues that have arisen, have been dealt with in house.

New temporary employee Korey has been a welcomed addition to the team and doing a great job filling in for Kevin.

Any other items you may see or find I look forward to helping,

Derek Lucas