COUNTY OF LAMBTON - OFFICIAL PLANS REVIEW TIMELINE

Village of Point Edward

NPG COMMUNITY DEVELOPMENT PLANNING

PHASE	Milestone	TIMELINE
Project Kick off & Document Review	**1. Tasks & Project Management (Jul 6 - Jul 26)**	
	Coordinating Meeting with City Staff - Kick-Off;	
	Document Review (Remote Q&A with staff if needed)	
	Preliminary Issues and Opportunities List	
Visioning, Guiding Principles and Goals	**2. Tasks & Project Management (Sep 7 - Oct 18)**	
	Prepare for Vision & Public Engagement Session (Open House) & Hold Steering Committees Meetings incl. remote call with staff	
	Round Tables with local Council & Public (25 year Community Vision)	
	Prepare Summary of Engagement Session (Round Tables)	
	Identify Issues & Opportunities through initial Council & Public Engagement	
	Summary Report: Preliminary Community Vision for 2045	
Background Work and Research	**3. Tasks & Project Management (Oct 19 - Dec 6)**	
	Research and Prepare Background	
	Municipal Staff Technical Meeting (remote)	
	Municipal Review of Background Report	
Draft Policies and Mapping	**4. Tasks & Project Management (Nov 16, 2020 - Jan 17, 2021)**	
	Draft Policy Preparation	
	Check-in with local and/or County staff (remote)	
	Draft Mapping Preparation (County)	
	NPG Consistency/Conformity Review and Finalize Draft Policies	

PHASE	Milestone	TIMELINE
Council - Background & Draft Policies	**5. Tasks & Meetings - Draft Policies and Mapping (Jan18-Feb14)**	
	Presentation of Background, Draft Policies, Maps - Steering Committees	
	Check-in with local and/or County staff (remote or in-person)	
	Complete Preparation of Draft Official Plan (Council Feedback)	
Agency Circulation & Stat. Open House	**6. Tasks & Meetings (Feb 15 - Mar 21)**	
	Agency Circulation & Municipal Coordination Meeting	
	Steering Committees Meetings & Statutory Public Open House #1 (Section 17(16))	
	Address Stakeholder Comments	
Present Comments to Council	**7, Tasks and Meetings (Mar 22 - Apr 11)**	
	Check-in with local and County staff (remote)	
	Prepare Recommendations for Council based on Comments (and staff check-in)	
	Finalize draft update	
	Council Presentation of Public and Agency Comments	
	Council direction for Changes	
Public Meeting for Revised Draft OP	**8. Tasks and Meetings (Apr 12 - May 16)**	
	Revise Draft Official Plan based on Council direction	
	Prepare Presentation for Council Meeting	
	Notice of Public Meeting	
	Attend Council Meeting	
Preparation and Council Presentation of Final Draft OP	**9. Tasks & Meetings (May 17 - Jul 11)**	
	Final Official Plan Preparation & staff check-in(s)	
	Notices of Final Statutory Open House and Public Meeting of Council	
	Final Staff Technical Meeting	
	Final Statutory Open House (Section 17(16))	
	Council Presentation and Public Meeting (Section 17(18))	