



**The Corporation of the Village of Point Edward**  
**Water/Waste Water treatment Plant Committee**  
**MINUTES**

**November 10, 2020, 1:00 pm**  
**Tele-Conference**

Present: G. Grimes, Mayor B. Hand, Chief Administrative Officer (CAO) J. Burns, Environmental Services Manager J. Verstraeten, Administrative Assistant J. Capes

---

**1. Call to Order**

The Chair called the meeting to order at 1:00 p.m.

**2. Declaration of Pecuniary Interest**

- None

**3. Delegation**

- None

**4. Circulation of Prior Meeting's Minutes**

The Minutes of the meeting of October 13, 2020 were circulated for the Committee's information. The minutes have been approved at a prior Council meeting.

**5. Business Arising from Minutes**

- None

**6. Ongoing Tasks Carried Forward from Previous Meetings**

**7. Council Issues/Correspondence**

- None

## 8. Health and Safety

The Joint Health and Safety Committee (JHSC) inspections for the Water/Wastewater Treatment Plant were reviewed by the Committee.

### 1. Water/Wastewater Treatment Plant Joint Health and Safety Committee (JHSC) Inspection Sheets

#### Recommendation 1

THAT the JHSC Inspection Sheets for the Water Wastewater Treatment Plant be received and filed.

**Carried**

## 9. New Business

### 1. Water/Wastewater Treatment Plant Monthly Report for October, 2020

The MES advised that he and the CAO will be meeting with Maaten Construction and MIG Engineering to discuss the digester project repairs. Updated information will be shared with Mayor Hand, Deputy Mayor Grimes, and Councillor Mondoux.

#### Recommendation 2

THAT the Water/Wastewater Treatment Plant Monthly Report for October, 2020 be received and filed.

**Carried**

### 2. Water Meter Reading Proposal

It was asked if Bluewater Power will be charging the same fee to other municipalities as they are charging to Point Edward. The MES will investigate and report back to the committee. Bluewater Power is preparing a proposal for water billing services. Once the proposal is received, Bluewater Power will be invited to present it at the next Council meeting.

#### Recommendation 3

THAT the Clerk prepare a By-Law authorizing the Mayor and the Clerk to enter into an agreement for water meter reading services as per the

attached contract, for a period from January 1, 2021 to December 31, 2026.

**Carried**

**10. Review of Financial Statements**

**1. Water/Wastewater Monthly Financial Statements for the period ending October 31, 2020**

The MES advised that the Water/Wastewater department needs to order some water meters as inventory is low. Additionally one large commercial meter will be ordered for the Bluewater Bridge Authority and half of the meter's costs will be billed to them.

The MES will obtain pricing for the catch basin/pipe repair on Louisa Street and present the estimate at the next Council meeting.

**Recommendation 4**

THAT the financial statements for the Water/Wastewater Department for the period ending October 31, 2020 be received and filed.

**Carried**

**11. Next Meeting Date**

The next meeting of the Water/Wastewater Treatment Plant Committee will be held January 12, 2021 at 1:00 p.m.

**12. Adjournment**

The Chair declared the meeting adjourned at 1:19 p.m.

---

Chairperson Greg Grimes

---

Chief Administrative Officer/Clerk  
Jim Burns