



VILLAGE OF POINT EDWARD

SUBMITTED BY: Imran Khalid, Operations Manager

Public Works Committee for two months ending December 31, 2020

RECOMMENDATION

THAT the Committee receive and file the Public Works Monthly Report.

UPDATES FROM PREVIOUS MONTH

- No outstanding issues to report back on

WORK MANAGEMENT

- Full Time Equivalent staffing levels:
 - Public Works 3

EMPLOYEE TRAINING

- All Public Works Staff completed Winter Patroller Training through Ground Force Training.
- New Operations Manager has completed all orientation, Health & Safety and Ministry of Labor mandated training. Some training pertaining to Joint Health & Safety Committee is outstanding.

OPERATIONS BUILDING

Interior

- One tube heater in the Public Works shop has stopped working and deemed unrepairable. Replacement scheduled for mid January.

Exterior

- No issues to report.

Inspections

- Facility inspection not carried out in December due to staff turnover.

ROADS, SIDEWALKS, PARKING LOTS, ETC

- A potential sinkhole was identified on Front St. N, across from the Hwy 402 on-ramp. The lane was closed overnight for safety. Contractor was called in the next day to excavate and identify the cause. The source was an old abandoned manhole under the road. Sinkhole was hydro-excavated, filled and packed with new granulars and covered using cold patch. Hot mix asphalt repair may be needed in the spring. Lambton County was made aware of the problem. Staff will keep observing this location for future settlement. There is potential to experience the same problem at other abandoned manholes under the road.
- Wood Weather Services has been retained to provide Road Weather Information System (RWIS) for more accurate local area forecast, to better plan for winter weather events.



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PARKS & PUBLIC SPACES

- A branch fell from a tree at Elks Park onto Arthur Street. The branch hit a hydro service line and caused service outage to a business. Road was closed until the site was cleaned up and safe to allow traffic through. Fire Chief was on site to help with the closure and assist with the service line.

INSPECTIONS, AUDITS & REPORTS

- Nothing to report.

VEHICLES

- Rust protection for vehicles was not completed this year. It has been scheduled to be completed in the spring.
- Snow plow truck tire had a leak and had to be repaired on site at the PW Building.

OTHER MOTORIZED EQUIPMENT & TOOLS

- Walker Lawnmower needed minor repairs.
- Zoom Boom had some issues with the basket (wouldn't move with two people in due to weight). Repairs have been completed.

HEALTH & SAFETY

- No issues to report

SECURITY

- Nothing to report

CAPITAL BUDGET

- No outstanding capital items from 2020.
- Operations manager to meet with CAO in January to review capital budget for 2021.

COMMUNITY FEEDBACK

- Received a note from a resident that their Christmas tree was not picked up after Christmas. After discussion with Marcotte, it was decided that Christmas trees would be picked up the following week due to the excessive amount of garbage on the Monday after Christmas. Trees were picked up on January 4th. The resident who raised the issue was made aware of the change.
- Public Works staff received appreciation notes from some residents for their hard work in 2020.
- Operations manager received many messages of welcome from the Point Edward community.

LOOKING AHEAD

- Operations manager will continue spending time in the foreseeable future with both Public Works and Arena staff to review and become familiar with operations.



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- Operations manager to review 2021 budget with CAO and Treasurer.
- Operations manager is completing a detailed review of winter maintenance activities to find efficiencies. Results will be circulated and reviewed with Council at a future date.

CLOSING COMMENTS

Public Works and Arena staff have worked diligently to adapt to the frequently changing procedures related to COVID 19. Staff have also been extremely helpful in assisting with the transition of the new manager. Paul Churchill has also gone out of his way to assist with some outstanding issues and questions.

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