



The Corporation of the Village of Point Edward

Finance Committee

MINUTES

November 18, 2019, 2:30 p.m.

**Council Chambers, Point Edward Municipal Office
135 Kendall Street, Point Edward Ontario**

Present: Chairperson P. Burgess, Mayor B. Hand, Chief Administrative Officer (CAO) J. Burns, Administrative Assistant J. Capes, Treasurer T. Thibeault

1. Call to Order

The Chair called the meeting to order at 2:30 pm.

2. Declaration of Pecuniary Interest

- None

3. Delegation

- None

4. Circulation of Prior Meeting's Minutes

The Minutes of the meeting of October 8, 2019 were circulated for the Committee's information. The minutes have been approved at a prior Council meeting.

5. Business Arising from Minutes

- None

6. Ongoing Tasks Carried Forward from Previous Meetings

- None

7. Council Issues/Correspondence

- None

8. Health and Safety

The Joint Health and Safety Committee (JHSC) inspections for the Municipal Office were reviewed by the Committee.

1. Municipal Office Joint Health and Safety Committee (JHSC) Inspection Sheets

Recommendation

THAT the JHSC Inspection Sheets for the Municipal Office be received and filed.

Carried

9. New Business

1. September Village Bank Reconciliation

Recommendation 2

THAT the September Village Bank Reconciliation be received and filed.

Carried

2. September Water Bank Reconciliation

Recommendation 3

THAT the September Water Bank Reconciliation be received and filed.

Carried

3. Process for 2020 Grant Requests

A question was asked if the Village should have a process for grant/donation requests.

The Village is obligated through the OLG to give back to the community some of the casino revenue to help support agencies/charities/events etc. The Village is not requesting every person or group that makes a grant/donation request to come before the Village Council.

Nutrition program has been cancelled at Bridgeview School, and request was made to use the donation money for an alternative project for the school.

Recommendation 4

THAT Bridgeview School come before Council to discuss donation request details.

Carried

4. Tender Review for Food Vending Services

Staff are proceeding to review the tender and will award the winner.

10. Review of Financial Statements

1. Financial Statements for the period ending October 31, 2019

THAT the financial statements for the period ending October 31, 2019 be received and filed.

11. Next Meeting Date

The next meeting of the Finance Committee will be held January 14, 2020 at 2:30 pm.

12. Adjournment

The Chair declared the meeting adjourned at 3:03 pm.

Chairperson Paul Burgess

Chief Administrative Officer/Clerk Jim Burns