



**The Corporation of the Village of Point Edward**

**Operations Committee**

**MINUTES**

**November 18, 2019, 9:00 a.m.**

**Council Chambers, Point Edward Municipal Office  
135 Kendall Street, Point Edward Ontario**

Present: Chairperson T. Mondoux, Mayor B. Hand, Chief Administrative Officer (CAO) J. Burns, Operations Manager P. Churchill, Administrative Assistant J. Capes

---

**1. Call to Order**

The Chair called the meeting to order at 9:00 am.

**2. Declaration of Pecuniary Interest**

- None

**3. Delegation**

- None

**4. Circulation of Prior Meeting's Minutes**

The Minutes of the meeting of October 8, 2019 were circulated for the Committee's information. The minutes were approved at a prior Council meeting.

**5. Business Arising from Minutes**

- None

**6. Ongoing Tasks Carried Forward from Previous Meetings**

- None

**7. Council Issues/Correspondence**

- None

**8. Health and Safety**

The Joint Health and Safety Committee (JHSC) inspections were reviewed by the Committee for both the Arena and Public Works Departments.

**1. Arena Joint Health and Safety Committee (JHSC) Inspection Sheets**

The Operations Manager is actively looking for possible solutions for the grating at the back door, and the rear step of the arena.

**Recommendation 1**

THAT the JHSC Inspection Sheets for the Arena be received and filed.

**Carried**

**2. Public Works Joint Health and Safety Committee (JHSC) Inspection Sheets**

The Operations Manager is hoping that when the new water building is built in the Water/Wastewater Treatment Plant that it will free up some space for equipment storage in the Public Works yard. He also advised that he will be adding a lean-to for the garbage truck in the budget requests.

**Recommendation 2**

THAT the JHSC Inspection Sheets for Public Works be received and filed.

**Carried**

**9. New Business****1. Arena Monthly Report for October, 2019**

The Operations Manager advised that the roof inspectors performed their inspection, and he is awaiting the report to see if changes may be required for budgeting purposes.

The Operations Manager was requested to be in attendance when Damar is in performing their panel and fire inspection testing for the arena equipment so that he may also discuss cellular vs land lines for the new VOIP telephone system requirements.

The Operations Manager advised that Starlight Casino confirmed that they wish to purchase the wall space for a 5-year commitment, and that he is still awaiting advertising details from Starlight Casino. The Village will submit bill for advertising.

**Recommendation 3**

THAT the Committee receive and file the Arena Monthly Report.

**Carried**

2. Public Works Monthly Report for October, 2019

A new curb cut policy has been created for staff to use along with a \$50.00 application fee.

Discussion took place regarding putting back in the 2020 budget a solar powered speed sign valued at \$1,000 for consideration.

Is there a possibility of having a portable bathroom set in place for the winter season at the Waterfront Park? Mayor Hand will send the Operations Manager a letter she had received from a supplier as a starting point for obtaining pricing.

**Recommendation 4**

THAT the Committee receive and file the Public Works Monthly Report.

**Carried**

3. 2020 Capital Pre-Budget Items

Items for consideration that could have an adverse effect on the capital budget this year are possible Holmes Foundry clean up costs, as well as the planning for St. Clair Street reconstruction costs.

Also, another item to take into consideration is that Hiawatha will be opening in January 2020, and that could result in a decrease in revenue for Point Edward.

4. Hall of Fame Update

No updates yet, advertising has not gone out for this yet.

5. Sidewalk Plowing Plan Update

The Operations Manager will look at accessories for the sidewalk plow.

6. Modernization Funding Ideas

Potential funding program coming again. The Operations Manager to think of modernization projects that could be submitted for funding requests.

7. Salt Usage

The Operations Manager ordered salt and will be over for the 2019 Operating Budget. There is currently \$51,980 in winter maintenance reserves that could be drawn from if necessary.

8. LED Lights Added to Fence in Monk St. Park

Two new LED lights have been added as a temporary fix until the lights in the park are working properly.

9. Bridge Tavern Property

Should the Village be plowing the property? The CAO will discuss with Insurance company the legalities and follow up with the Operations Manager.

**10. Review of Financial Statements**

1. Arena Monthly Financial Statements for the period ending October 31, 2019

**Recommendation 5**

THAT the financial statements for the Arena for the period ending October 31, 2019 be received and filed.

**Carried**

2. Public Works Monthly Financial Statements for the period ending October 31, 2019

**Recommendation 6**

THAT the financial statements for Public Works for the period ending October 31, 2019 be received and filed.

**Carried**

**11. Next Meeting Date**

The next meeting of the Operations Committee will be held January 14, 2020 at 8:00 am.

**12. Adjournment**

The Chair declared the meeting adjourned at 10:49 am.

---

Chairperson Tim Mondoux

---

Chief Administrative Officer/Clerk Jim Burns