



The Corporation of the Village of Point Edward
Fire Committee
AGENDA

January 12, 2021, 10:30 a.m.
Tele-Conference

	Pages
1. Call to Order	
2. Declaration of Pecuniary Interest	
3. Delegation	
4. Circulation of Prior Meeting's Minutes	1 - 3
5. Business Arising from Minutes	
6. Ongoing Tasks Carried Forward from Previous Meetings	
7. Council Issues/Correspondence	
8. Health and Safety	
1. Fire Hall Joint Health and Safety Committee (JHSC) Inspection Sheets	4 - 7
9. New Business	
1. Fire Monthly Report for November and December, 2020	8 - 11
2. 2021 Budget Process	
10. Review of Financial Statements	
1. Fire Monthly Financial Statements for the period ending December 31, 2020	12 - 19
<p>These are not final financial numbers as there are still invoices being submitted for work completed in 2020. Information received to this date has been included in the statements.</p>	

11. Next Meeting Date

The next meeting of the Fire Committee will be held February 9, 2021 at 10:30 am.

12. Adjournment



The Corporation of the Village of Point Edward

Fire Committee

MINUTES

November 10, 2020, 10:30 a.m.

Tele-Conference

Present: T. Mondoux, Mayor B. Hand, Chief Administrative Officer (CAO)
J. Burns, Administrative Assistant J. Capes, Fire Chief D.
MacKenzie, Deputy Fire Chief R. MacGregor, Community
Emergency Management Coordinator C. Palleschi

1. Call to Order

The Chair called the meeting to order at 10:30 a.m.

2. Declaration of Pecuniary Interest

- None

3. Delegation

- None

4. Circulation of Prior Meeting's Minutes

The Minutes of the meeting of October 13, 2020 were circulated for the Committee's information. The minutes have been approved at a prior Council meeting.

5. Business Arising from Minutes

- None

6. Ongoing Tasks Carried Forward from Previous Meetings

7. Council Issues/Correspondence

- None

8. Health and Safety

The Joint Health and Safety Committee (JHSC) inspections for the Fire Hall were reviewed by the Committee.

1. Fire Hall Joint Health and Safety Committee (JHSC) Inspection Sheets

Recommendation 1

THAT the JHSC Inspection Sheets for the Fire Hall be received and filed.

Carried

9. New Business

1. Fire Monthly Report for October, 2020

Recommendation 2

THAT the Committee receive and file the Fire and Rescue Monthly Report.

Carried

2. Staffing Levels and Firefighter Safety

The CAO stated that the communicate had been received in October, and that the Fire Chief, Deputy Fire Chief, and Community Emergency Management Coordinator have reviewed the communicate and prepared a summary memo that identifies how the information will affect the Village.

Recommendation 3

THAT the communicate and the department's memo be received and filed.

Carried

10. Review of Financial Statements

1. Fire Monthly Financial Statements for the period ending October 31, 2020

The CAO will contact the owner of 1540 Venetian Blvd. to see what's happening with the trees that have been cut down on the property.

Point Edward Fire & Rescue met with Sunbridge hotel, social services, and the OPP to discuss ongoing health and safety issues. Weekly inspections will need to take place in hotel rooms, as well as monthly smoke alarm testing.

The Fire Chief indicated that the sump pump had to be replaced at the Fire Hall and that the new one is running constantly.

Recommendation 4

THAT the financial statements for the Fire Committee for the period ending October 31, 2020 be received and filed.

Carried

11. Next Meeting Date

The next meeting of the Fire Committee will be held January 12, 2021 at 10:30 a.m.

12. Adjournment

The Chair declared the meeting adjourned at 10:44 a.m.

Chairperson Tim Mondoux

Chief Administrative Officer/Clerk
Jim Burns

VILLAGE OF POINT EDWARD

Supervisor - Workplace Inspections - Garage Area/Plant/Arena

Site Name: Fitch Hall

Hazard Rank: Class A Hazard – High Risk

Date: Dec 15/20

Class B Hazard - Medium Risk

Inspectors: R. P. G. G. G.

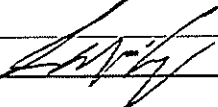
Class C Hazard - Low Risk

Item Number	WORKPLACE VISUAL INSPECTION	Satisfactory	Hazard Rank	Not Applicable	REQUIRES IMMEDIATE ATTENTION	COMMENTS
1	First Aid Kits					
	a. Materials are fully stocked and properly located	✓				
	b. Names of qualified attendants are posted	✓				
	c. The first aid log book is available	✓				
	d. Inspection list for contents is available	✓				
	e. Instructions for accident reporting is posted	✓				
	f. Form 82- In case of injury poster - is posted	✓				
2	Aisleways and Passageways					
	a. Clear and unobstructed	✓				
	b. Sufficient width for all normal movement	✓				
3	Access and Egress					
	a. Routes and exits are clearly marked	✓				
	b. Exit signs are posted	✓				
	c. Exits are unobstructed/cleared of ice and snow	✓				
	d. Emergency Lighting for exit signs (if required)	✓				
4	Floors and Stairways					
	a. Free from loose material, debris, cords or cables	✓				
	b. Free from tripping hazards (oily, wet or badly worn)	✓				
	c. Stairways are well lit	✓				
	d. Stairways Stairway railing is mounted and secure	✓				
5	Electrical Safety					
	a. Electrical cords are in good condition	✓				
	b. Use of extension cords for temporary use only	✓				
	c. Receptacle faceplates are in place.	✓				
	d. Bulbs for normal lights and exit lights are working	✓				
	e. There are no tripping hazards	✓				
	f. Emergency lighting is in place/regularly tested	✓				
	g. Electrical wiring is properly concealed	✓				
	h. Electrical equipment being worked on is locked/tagged out	✓				
	i. Electrical panels are accessible and unobstructed	✓				
	j. Electrical switches in panels are labelled	✓				
6	Fire Prevention and Protection					
	a. Fire extinguishers are inspected monthly/annually	✓				
	b. Fire/emergency evacuation/escape plan is posted	✓				
	c. Flammable substances are properly stored.	✓				
	d. Paper and waste are properly and regularly disposed	✓				
7	Storage Areas					
	a. Heavy objects are stacked close to floor level	✓				
	b. Area is clean and accessible	✓				
	c. Materials are neatly and safely piled	✓				
	d. Stepladders are available for materials on higher shelves	✓				
	e. Storage shelves are not overloaded	✓				
	f. Stacks are stable and secure against sliding/collapsing	✓				
	g. Straps are fitted properly	✓				
8	General Housekeeping					
	a. Neat, clean and in good repair	✓				
	b. Washrooms are clean and sanitary	✓				
	c. Food preparation areas are clean	✓				

White Copy - Supervisor (inspection response)

Yellow copy - Manager, if applicable

Pink copy - Health Safety Coordinator

Item Number	WORKPLACE VISUAL INSPECTION	Satisfactory	Hazard Rank	Not Applicable	REQUIRES IMMEDIATE ATTENTION	COMMENTS
9	Chemicals					
	a. MSDS sheets are available for chemicals being used.	✓				
	b. Chemicals are stored properly	✓				
	c. Chemicals are properly labelled	✓				
10	Compressed Gas Cylinders					(e.g. Propane, Oxygen)
	a. Stored upright and secured against falling over	✓				
11	Fall Protection					
	a. Floor openings are covered/protected with guard rails	✓				
	b. Guard rails are adequately constructed and secured	✓				
12	Eye Wash Stations/Showers					
	a. Readily available/accessible	✓				
	b. Proper signs and instructions are available	✓				
	c. Flush for minimum 15 min. at comfortable temp. available			✓		
13	Emergency Rescue Equipment					
	a. Adequate equipment is available/properly located	✓				
	b. Equipment is in serviceable condition	✓				
14	Hand and Portable Tools					
	a. General condition of tools and cords is acceptable	✓				
	b. Guards/safety devices are not altered	✓				
	c. Tools are properly stored when not in use	✓				
	d. Tool storage is orderly	✓				
15	Machine Tools/Guarding					
	a. General condition of tools and cords is acceptable	✓				
	b. Guards/safety devices are not altered	✓				
	c. Fixed guards are secured in position	✓				
	d. Hoses are coiled when not in use	✓				
	e. Extension cords out of walkways when not in use	✓				
16	Spills and Leaks					
	a. Spills/Leaks are cleaned up as they occur	✓				
	b. Work orders issued promptly to fix leaks	✓				
	c. Spill response kit is available	✓				
17	Waste Disposal					
	a. Adequate number of waste containers is available	✓				
	b. Separate containers are available for oily rags, etc.	✓				
	c. Safe disposal facility for waste is used	✓				
18	Mobile Equipment					
	a. Equipment is clean and orderly	✓				
	b. There are no loose or broken parts or tools	✓				
	c. Safe loading/unloading area is used	✓				
	d. Proper distance from overhead electrical	✓				
19	Personal Protective Equipment					
	a. PPE is being worn, when required	✓				
20	Parking Areas/Site Access/Decks					
	a. Handrails/steps for entrance/decks in good condition	✓				
	b. Parking lot is free of tripping hazards	✓				
	c. Parking area is well lit	✓				
	d. Signs are in good condition	✓				
	e. Yard is neat and orderly	✓				
Departmental Response: RESPONSES TO BE PROVIDED WITHIN 5 WORKING DAYS FROM INSPECTION DATE						
Comments and Recommendations:						
Inspector's Signature: 						

White Copy - Supervisor (inspection response)

Yellow copy - Manager, if applicable

Pink copy - Health Safety Coordinator

VILLAGE OF POINT EDWARD

Supervisor - Workplace Inspections - Office/Lunch Rooms

Site Name: Five Hall

Hazard Rank: Class A Hazard - High Risk

Date: Dec 15/20

Class B Hazard - Medium Risk

Inspectors:

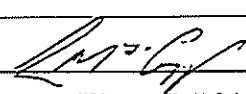
Class C Hazard - Low Risk

Item Number	WORKPLACE VISUAL INSPECTION	Satisfactory	Hazard Rank	Not Applicable	REQUIRES IMMEDIATE ATTENTION	COMMENTS
1	Health and Safety Bulletin Board					
	a. Required information is posted	✓				
	b. Information is up-to-date	✓				
	c. MSDS Sheets are available/not more than 3 yrs. old				✓	Needs updates.
2	First Aid Kits					
	a. Materials are fully stocked and properly located	✓				
	b. Names of qualified attendants are posted	✓				
	c. The first aid log book is available	✓				
	d. Inspection list for contents is available	✓				
	e. Instructions for accident reporting is posted	✓				
	f. Form 82- In case of injury poster - is posted	✓				
3	Aisleways and Passageways					
	a. Clear and unobstructed	✓				
	b. Sufficient width for all normal movement	✓				
4	Access and Egress					
	a. Routes and exits are clearly marked	✓				
	b. Exit signs are posted	✓				
	c. Exits are unobstructed/cleared of ice and snow	✓				
	d. Emergency lighting for exit signs (if required)	✓				
5	Floors and Stairways					
	a. Free from loose material, debris, cords or cables	✓				
	b. Free from tripping hazards (oily, wet or badly worn)	✓				
	c. Stairways are well lit	✓				
	d. Stairways Stairway railing is mounted and secure	✓				
6	Electrical Safety					
	a. Electrical cords are in good condition	✓				
	b. Use of extension cords for temporary use only	✓				
	c. Receptacle faceplates are in place.	✓				
	d. Bulbs for normal lights and exit lights are working	✓				
	e. There are no tripping hazards	✓				
7	Fire Prevention and Protection					
	a. Fire extinguishers are inspected monthly/annually	✓				
	b. Fire/emergency evacuation/escape plan is posted	✓				
	c. Flammable substances are properly stored.	✓				
8	Storage Areas					
	a. Heavy objects are stacked close to floor level	✓				
	b. Area is clean and accessible	✓				
	c. Materials are neatly and safely piled	✓				
9	General Housekeeping					
	a. Neat, clean and in good repair	✓				
	b. Washrooms are clean and sanitary	✓				
	c. Food preparation areas are clean	✓				
10	Parking Areas/Site Access/Decks					
	a. Handrails/steps for entrance/decks in good condition	✓				
	b. Parking lot is free of tripping hazards	✓				
	c. Parking area is well lit	✓				
	d. Signs are in good condition	✓				
	e. Yard is neat and orderly	✓				

Departmental Response: RESPONSES TO BE PROVIDED WITHIN 5 WORKING DAYS FROM INSPECTION DATE

Comments and Recommendations:

Inspector's Signature:



VILLAGE OF POINT EDWARD

Workplace Inspections - Supervisor

Site Name: Fire Hall

Hazard Rank: Class A Hazard - High Risk

Date: Dec 15 / 20

Class B Hazard - Medium Risk

Supervisor: R MacGregor

Signature: *[Signature]*

Class C Hazard - Low Risk

Item Number	WORKPLACE VISUAL INSPECTION	Yes	No	Not Applicable	REQUIRES IMMEDIATE ATTENTION (Hazard Rank)	COMMENTS
1	Maintenance Schedule Check-Lists					
	a. Maintenance of Vehicles is completed as per schedule	✓				
	b. Maintenance of Equipment is completed as per schedule	✓				
	c. Check List is regularly updated	✓				
	d. Documentation is being completed and signed	✓				
	e. Recommended repairs are considered	✓				
	f. Action taken on repairs	✓				
2	First Aid					
	a. Log is reviewed to consider safety changes required	✓				
3	Health & Safety Bulletin Board					
	a. All required documentation is available	✓				
	Consolidated Occupational Health & Safety Act & Regulations	✓				
	Material Safety Data Sheets - not more than 3 yrs. old	✓				
	Guide to OHSA	✓				
	Guide to WHMIS	✓				
	Guide to H & S Committees	✓				
	H & S Representatives	✓				
	"What's in it for you?" poster	✓				
	Form 82 - In case of injury poster	✓				
	First Aid Regulation 1101	✓				
	Emergency Service and Numbers	✓				
	Ministry of Labour Reports/Order	✓				
	Injury/Incident summary	✓				
	Up-to-date Workplace Inspections	✓				
	Up-to-date JHSC Minutes	✓				
4	Training					
	a. Necessary training has been scheduled	✓				
	b. Oversee various jobs to ensure compliance with SOP's	✓				
5	Log Books					
	a. All log books are being completed as required	✓				
6	Circle Checks					
	a. Circle Checks for all equipment & vehicles is being done	✓				
	b. Circle Checks are being documented properly	✓				
7	TASC Cards					
	b. TASC Cards are being completed properly/filed			✓		
	c. Traffic Control Plans are being prepared, when required			✓		
8	Evacuation Plans					
	a. Plans are updated and posted	✓				
9	New Equipment/Vehicles					
	a. Hazard Assessment is completed	✓				
	b. SOP is prepared	✓				
10	New Jobs/Tasks					
	a. Hazard Assessment is completed	✓				
	b. SOP is prepared	✓				
11	New Employees					
	a. H & S Orientation is provided	✓				
	c. Personal Protective Equipment/Clothing is worn	✓				
	d. Employee successfully demonstrates each step/task	✓				
	e. Accessibility Training is completed	✓				
12	New Products					
	a. MSDS Sheet is added to binder	✓				
13	Personal Protective Equipment					
	a. PPE is being worn, when required	✓				
14	Contractor					
	a. Contractors are working in a safe manner			✓		
	b. WSIB, Insurance (if required)			✓		
12	Confined Spaces (if it occurs during the month)					
	a. Program/Policy is reviewed			✓		
	b. Permit information is completed			✓		
	c. Copies of all documentation to be retained for at least 2 yrs.			✓		

Supervisor Comments/Recommendations



VILLAGE OF POINT EDWARD

SUBMITTED BY: Doug MacKenzie, Fire Chief

Fire and Rescue Committee for the month ending December 31, 2020

RECOMMENDATION

THAT the Committee receive and file the Fire and Rescue Monthly Report.

UPDATES FROM PREVIOUS MONTH

- New Rescue has landed in Canada, site visit/vehicle inspection to be completed in the month of December

WORK MANAGEMENT

Staff

- Fire Chief
- Deputy Fire Chief
- Emergency Manager

Volunteer

- Number of Volunteers available for response. 27
- Number of Recruits in training. 4
- Number of New Recruits joining PEFR. 0
- Number of Volunteers Retiring. 0
- Total number of Volunteer Training hours in Month.(Nov-Dec) 432.5 hrs.
- Total number of Volunteer Training hours – Year to Date. 2524 hrs.

TRAINING

Date	Time	Duration	Topic	Attendees		
				Staff	Volunteers	Guests
Nov 02	18:30	2 hrs	Meeting/truck and equipment inspections	3	26	0
Nov 09	18:30	3.5 hrs	Hose deployment/ moving hose, hydrant, fire attack	3	25	0
Nov 16	18:30	3.5 hrs	Ladders, search and rescue, SCBA removal drills	3	27	0
Nov 23	18:30	3 hrs	PPE drills, ladders, cont. search and rescue drills.	3	27	0
Nov 30	18:30	2.5 hrs	Truck and equipment inspections, PPE inspections	3	19	0
Dec 07	18:30	1.5 hrs	Meeting/ year end	2	25	0
Dec 14	18:30	2.5 hrs	Truck checks/ pump training	2	14	0
Dec 21	18:30	2.5 hrs	Truck checks / pump training	2	14	0



VILLAGE OF POINT EDWARD

SUBMITTED BY: Doug MacKenzie, Fire Chief

EMERGENCY RESPONSE

CALLS FOR SERVICE	TYPE	TOTAL	
		MONTH	YTD
Fire	Fire	3	10
Motor Vehicle Collision	MVC	0	5
Medical Assistance/VSA	Medic	1	18
Spills	Spills	0	0
Carbon Monoxide Alarm	CO	1	4
Alarm – Fire/False/Other	Alarm	12	33
Unknown Hazard/Other	Other	1	6
Rescue	Rescue	0	2
Water Rescue	Water	0	8
	TOTAL	18	86

- Note: Call numbers are for Nov/ Dec 2020

COMMUNITY RELATIONS ACTIVITY

- Due to Covid 19, community relation activities have been very limited.

FIRE & SAFETY INSPECTIONS

- No planned fire related inspections were completed in the month of December.
- Site Visits completed to the Sunbridge Hotel to address issues related to multiple false alarms at this property.
- An existing Fire Safety inspection order was extended at the Sunbridge that deals with fire separations in the construction area of the hotel.
- Consulted with St.Clair Child and Youth on options for their fire alarm system – staff are having issues with hearing the fire alarm while using headsets when working.

COMMUNITY EMERGENCY MANAGEMENT

- Attend Weekly online meetings with county CEMC's
- Attend weekly online meetings held by the PEOC.
- Attend County and Village EM meetings.

PARTNER AGENCY ACTIVITIES & INITIATIVES

- Maintain contact with County Building official on a few ongoing issues/permits.
- Attended a Lambton County Fire Prevention Association meeting host in Oil Springs

FACILITY UPDATE

Interior

- Limiting access to fire hall as necessary.
- Covid cleaning protocols in place with regular cleaning taking place.



VILLAGE OF POINT EDWARD

SUBMITTED BY: Doug MacKenzie, Fire Chief

Exterior

- Nothing to report at this time

VEHICLES & EQUIPMENT

- All trucks and equipment in good working condition.
- SCBA packs had the annual flow test inspections completed by a third party, all SCBA units passed.
- As stated above, the new rescue has arrived in Ayr, Ont. at the Darch fire facility. The Chief and Deputy travelled to Ayr and completed a vehicle inspection, a number of issues were identified and the vendor will be working towards completing those deficiencies, no delivery date has been set at this time, but we expect late January.

HEALTH & SAFETY

- Site inspections were completed with no major issues to report.
- Covid cleaning practices remain in place and are being completed.
- Members have been instructed that if they are not feeling well, they are not to attend the firehall and make the Chief aware that they are not well.
- Attended Joint health and safety training with Helen Lomax.
- Attended Joint Health and Safety committee meeting.

SECURITY

- No Security issues to report at this time.

CAPITAL BUDGET

- Little activity in the Capital budget area, two firefighting suits were purchased to replace expired suits.

COMMUNITY FEEDBACK

- We received a number of Positive feedback comments from various members of the public via our social media platform with regards to the Santa's Responders campaign.

UPCOMING EVENTS

- **No Scheduled events for January, due to the Provincial Shutdown.**



VILLAGE OF POINT EDWARD

SUBMITTED BY: Doug MacKenzie, Fire Chief

CLOSING COMMENTS

- The Santa's responders campaign was a very successful event this year despite the COVID challenge, the public and the Village employees were very generous this year, we collected well over 300 (est.) unwrapped toys this year, we also collected just over \$1,500.00 in cash, with one businessman donating \$1,000.00 and another donating \$300.00 with the remainder coming from various local residents. Items were delivered to Blue Water Health on Friday December 18th.
- Accompanied a few members attempting to obtain their DZ driver's license.
- The weekend coverage spots have mostly been filled and the program is going well.
- FD members attended an Authorization to close webinar hosted by the OFM.
- All three members utilized some vacation time in the month of December.

General Ledger

Current Budget Comparison - Revenue and Expense

Fiscal Year Ending: DEC 31,2020 To Period 12 Ending December 31, 2020

Account	Description	Period To Date	YTD Actual	Annual Budget	Budget Remaining	Committed PO's	Budget % Used
Fund: 01 General							
Dept: 6510 FIRE DEPARTMENT							
01-6510-0010	FIRE DEPT. - Miscellaneous Reven	0.00	641.69	0.00	641.69	0.00	100.00
01-6510-0040	FIRE DEPT - Summer Students	0.00	5,292.00	0.00	5,292.00	0.00	100.00
TOTALS		0.00	5,933.69	0.00	5,933.69	0.00	100.00
Total Revenue		0.00	5,933.69	0.00	5,933.69	0.00	100.00
Fund: 01 General							
Dept: 7100 FIRE							
01-7100-0010	FIRE DEPT.-Wages-Full Time	23,402.44	304,234.82	306,380.00	2,145.18	0.00	99.30
01-7100-0011	FIRE DEPT.-Wages-FF Point Pay	60,372.48	120,756.62	120,770.00	13.38	0.00	99.99
01-7100-0013	FIRE DEPT.-Wages-FF Weekends	8,225.00	58,100.00	50,000.00	(8,100.00)	0.00	116.20
01-7100-0014	FIRE DEPT.-Wages-Part Time (SS)	0.00	11,732.00	0.00	(11,732.00)	0.00	100.00
01-7100-0020	FIRE DEPT.-FiremenBenefits	10,935.62	90,444.53	93,250.00	2,805.47	0.00	96.99
01-7100-0025	FIRE DEPT.-WSIB	2,622.00	14,088.21	13,805.00	(283.21)	0.00	102.05
01-7100-0030	FIRE DEPT.-Firemen Expenses	713.21	1,550.42	4,000.00	2,449.58	0.00	38.76
01-7100-0100	FIRE DEPT.-Utilities	0.00	3,988.73	5,500.00	1,511.27	0.00	72.52
01-7100-0110	FIRE DEPT.-Fuel	0.00	2,772.80	4,000.00	1,227.20	0.00	69.32
01-7100-0120	FIRE DEPT.-Office Supplies	181.09	1,841.88	2,700.00	858.12	0.00	68.22
01-7100-0130	FIRE DEPT.-Telephone/Alarms/Cabl	551.03	8,048.26	9,350.00	1,301.74	0.00	86.08
01-7100-0140	FIRE DEPT.-Licences&Fees	362.11	10,184.02	12,775.00	2,590.98	0.00	79.72
01-7100-0150	FIRE DEPT.-Equip Purchases	1,022.41	3,534.63	8,500.00	4,965.37	0.00	41.58
01-7100-0160	FIRE DEPT.-Equip Repairs & Mntce	1,569.53	14,524.70	22,000.00	7,475.30	0.00	66.02
01-7100-0165	FIRE DEPT.-Insurance	0.00	30,782.99	31,613.00	830.01	0.00	97.37
01-7100-0170	FIRE DEPT.-Bldg Repairs & Mntce	208.61	7,196.47	11,000.00	3,803.53	0.00	65.42
01-7100-0200	FIRE DEPT.-Clothing	0.00	2,547.80	5,000.00	2,452.20	0.00	50.96
01-7100-0210	FIRE DEPT.-Fire Prevention	0.00	876.08	3,000.00	2,123.92	0.00	29.20
01-7100-0240	FIRE DEPT.- Health & Safety	0.00	395.10	1,200.00	804.90	0.00	32.93
01-7100-0300	FIRE DEPT.- Boat -Fuel/Mntce etc	0.00	608.55	2,000.00	1,391.45	0.00	30.43
01-7100-0360	FIRE DEPT.-Training & Convention	0.00	4,708.89	15,000.00	10,291.11	0.00	31.39
01-7100-0410	FIRE DEPT.-FireDispatchCosts	0.00	14,653.00	14,653.00	0.00	0.00	100.00
TOTALS		110,165.53	707,570.50	736,496.00	28,925.50	0.00	96.07
Dept: 7130 PROTECTIVE INSP AND CONTROL							
01-7130-0070	INSPEC.&CONT.-Emergency Plan	1,177.35	10,593.16	13,000.00	2,406.84	0.00	81.49
TOTALS		1,177.35	10,593.16	13,000.00	2,406.84	0.00	81.49
Dept: 8000 CAPITAL EXPENDITURES							
01-8000-0100	CAP.EXP.-Emerg Mgt (ND)-Public E	0.00	0.00	1,800.00	1,800.00	0.00	0.00
01-8000-0151	CAP.EXP.-Fire (ND) Engine Truck	0.00	0.00	150,000.00	150,000.00	0.00	0.00
01-8000-0166	CAP.EXP.-Fire - (ND) Hose Replac	0.00	2,916.56	9,000.00	6,083.44	0.00	32.41
01-8000-0167	CAP.EXP.-Fire -(ND) PPE -Persona	0.00	499.35	10,000.00	9,500.65	0.00	4.99
01-8000-0169	CAP.EXP.-Fire -(ND) Fire Hall Pa	0.00	0.00	5,650.00	5,650.00	0.00	0.00
01-8000-0174	CAP.EXP.-Fire(D) New Rescue Truc	0.00	0.00	657,265.00	657,265.00	0.00	0.00
01-8000-0175	CAP.EXP.-Fire (ND) Office Equipm	0.00	797.64	3,000.00	2,202.36	0.00	26.59
01-8000-0176	CAP.EXP.-Fire (D) Bunker Gear &	0.00	2,481.78	10,000.00	7,518.22	0.00	24.82
01-8000-0185	CAP.EXP.- Fire- Basement Repair	0.00	0.00	25,000.00	25,000.00	0.00	0.00
TOTALS		0.00	6,695.33	871,715.00	865,019.67	0.00	0.77

General Ledger

Current Budget Comparison - Revenue and Expense

Fiscal Year Ending: DEC 31,2020 To Period 12 Ending December 31, 2020

Account	Description	Period To Date	YTD Actual	Annual Budget	Budget Remaining	Committed PO's	Budget % Used
REPORT SUMMARY							
01-6510	FIRE DEPARTMENT	0.00	5,933.69	0.00	5,933.69	0.00	100.00
Total Revenue		0.00	5,933.69	0.00	5,933.69	0.00	100.00
01-7100	FIRE	110,165.53	707,570.50	736,496.00	28,925.50	0.00	96.07
01-7130	PROTECTIVE INSP AND CONTROL	1,177.35	10,593.16	13,000.00	2,406.84	0.00	81.49
01-8000	CAPITAL EXPENDITURES	0.00	6,695.33	871,715.00	865,019.67	0.00	0.77
Total Expenditure		111,342.88	724,858.99	1,621,211.00	896,352.01	0.00	44.71
Excess Revenue Over (Under) Expenditures		(111,342.88)	(718,925.30)	(1,621,211.00)	902,285.70	0.00	44.34

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2020 - Posting Date: 12/01/20 To 12/31/20

Pd.	Date	Trace #	Source	Description	Ref	Debits	Credits	Balance
Account: 01-6510-0010 FIRE DEPT. - Miscellaneous Revenues								
						Beginning Balance	-641.69	
						YTD Account Total		-641.69
						Annual Budget		0.00
Account: 01-6510-0040 FIRE DEPT - Summer Students								
						Beginning Balance	-5,292.00	
						YTD Account Total		-5,292.00
						Annual Budget		0.00
Account: 01-7100-0010 FIRE DEPT.-Wages-Full Time								
						Beginning Balance	280,832.38	
12	12/31/20	048628	GLJL	DECEMBER PYRLL/BENEFITS - PP25 & 26	VPE 12-3	23,402.44	0.00	304,234.82
						Period 12 Total	23,402.44	0.00
						Period Net		23,402.44
						YTD Account Total		304,234.82
						Annual Budget		306,380.00
Account: 01-7100-0011 FIRE DEPT.-Wages-FF Point Pay								
						Beginning Balance	60,384.14	
12	12/31/20	048628	GLJL	DECEMBER PYRLL/BENEFITS - PP25 & 26	VPE 12-3	60,372.48	0.00	120,756.62
						Period 12 Total	60,372.48	0.00
						Period Net		60,372.48
						YTD Account Total		120,756.62
						Annual Budget		120,770.00
Account: 01-7100-0013 FIRE DEPT.-Wages-FF Weekends								
						Beginning Balance	49,875.00	
12	12/31/20	048628	GLJL	DECEMBER PYRLL/BENEFITS - PP25 & 26	VPE 12-3	8,225.00	0.00	58,100.00
						Period 12 Total	8,225.00	0.00
						Period Net		8,225.00
						YTD Account Total		58,100.00
						Annual Budget		50,000.00
Account: 01-7100-0014 FIRE DEPT.-Wages-Part Time (SS)								
						Beginning Balance	11,732.00	
						YTD Account Total		11,732.00
						Annual Budget		0.00

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2020 - Posting Date: 12/01/20 To 12/31/20

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 01-7100-0020			FIRE DEPT.-FiremenBenefits				
					Beginning Balance	79,508.91	
12	12/01/20	048360	PURCH GREEN SHIELD CANADA, 10321637	GREENSHIEL	1,498.50	0.00	81,007.41
12	12/01/20	048360	PURCH RWAM INSURANCE, 8809-DEC2020	DEC #100001	438.06	0.00	81,445.47
12	12/31/20	048628	GLJL DECEMBER PYRLL/BENEFITS - PP25 & 26	VPE 12-3	6,325.17	0.00	87,770.64
12	12/31/20	048630	GLJL DECEMER OMERS - EMPLOYER	VPE 12-5	2,673.89	0.00	90,444.53
					Period 12 Total	10,935.62	0.00
					Period Net		10,935.62
					YTD Account Total		90,444.53
					Annual Budget		93,250.00
Account: 01-7100-0025			FIRE DEPT.-WSIB				
					Beginning Balance	11,466.21	
12	12/31/20	048629	GLJL DECEMBER WSIB ACCRUAL - PP	VPE 12-4	2,622.00	0.00	14,088.21
					Period 12 Total	2,622.00	0.00
					Period Net		2,622.00
					YTD Account Total		14,088.21
					Annual Budget		13,805.00
Account: 01-7100-0030			FIRE DEPT.-Firemen Expenses				
					Beginning Balance	837.21	
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	SUBWAY -	125.37	0.00	962.58
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	SDM - DM	21.49	0.00	984.07
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	FOODLAND -	156.13	0.00	1,140.20
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	MILANO'S -	144.99	0.00	1,285.19
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	FIVE GUYS	31.39	0.00	1,316.58
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	SUNRIPE -	233.84	0.00	1,550.42
					Period 12 Total	713.21	0.00
					Period Net		713.21
					YTD Account Total		1,550.42
					Annual Budget		4,000.00
Account: 01-7100-0100			FIRE DEPT.-Utilities				
					Beginning Balance	3,988.73	
					YTD Account Total		3,988.73
					Annual Budget		5,500.00

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2020 - Posting Date: 12/01/20 To 12/31/20

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 01-7100-0110			FIRE DEPT.-Fuel				
					Beginning Balance	2,772.80	
					YTD Account Total		2,772.80
					Annual Budget		4,000.00
Account: 01-7100-0120			FIRE DEPT.-Office Supplies				
					Beginning Balance	1,660.79	
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	AMAZON -	66.03	0.00	1,726.82
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	AMAZON -	43.84	0.00	1,770.66
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	BEST BUY -	71.22	0.00	1,841.88
					Period 12 Total	181.09	0.00
					Period Net		181.09
					YTD Account Total		1,841.88
					Annual Budget		2,700.00
Account: 01-7100-0130			FIRE DEPT.-Telephone/Alarms/Cable				
					Beginning Balance	7,497.23	
12	12/04/20	048407	PURCH THAMES COMMUNICATIONS LTD.,	FIRE - MCPA	86.50	0.00	7,583.73
12	12/11/20	048472	PURCH COGECO, 110048324121	FIRE-5001208	65.12	0.00	7,648.85
12	12/22/20	048547	PURCH BELL CANADA (3650), 121320	FIRE - HIGH	151.40	0.00	7,800.25
12	12/22/20	048553	PURCH BELL CANADA (9000), 121320-FIRE	519 111 0232	80.60	0.00	7,880.85
12	12/31/20	048604	PURCH BELL CANADA (9000), 122220-FIRE	519 337 9699	167.41	0.00	8,048.26
					Period 12 Total	551.03	0.00
					Period Net		551.03
					YTD Account Total		8,048.26
					Annual Budget		9,350.00
Account: 01-7100-0140			FIRE DEPT.-Licences&Fees				
					Beginning Balance	9,821.91	
12	12/22/20	048553	PURCH LAMBTON COUNTY FIRE CHIEFS AS, 202	FIRE - 2020	130.00	0.00	9,951.91
12	12/31/20	048612	PURCH BMO MASTERCARD, 122820	NFPA -DM	232.11	0.00	10,184.02
					Period 12 Total	362.11	0.00
					Period Net		362.11
					YTD Account Total		10,184.02
					Annual Budget		12,775.00
Account: 01-7100-0150			FIRE DEPT.-Equip Purchases				
					Beginning Balance	2,512.22	
12	12/22/20	048553	PURCH M&L SUPPLY, FIRE & SAFETY,	FIRE -	1,022.41	0.00	3,534.63

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2020 - Posting Date: 12/01/20 To 12/31/20

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
				Period 12 Total	1,022.41	0.00	
					Period Net		1,022.41
					YTD Account Total		3,534.63
					Annual Budget		8,500.00
Account: 01-7100-0160 FIRE DEPT-Equip Repairs & Mntce							
					Beginning Balance		12,955.17
12	12/11/20	048472	PURCH FIRESERVICE MANAGEMENT LTD.,	FIRE -	198.82	0.00	13,153.99
12	12/22/20	048553	PURCH LEVITT-SAFETY, 1641208-00	FIRE -	1,370.71	0.00	14,524.70
				Period 12 Total	1,569.53	0.00	
					Period Net		1,569.53
					YTD Account Total		14,524.70
					Annual Budget		22,000.00
Account: 01-7100-0165 FIRE DEPT.-Insurance							
					Beginning Balance		30,782.99
					YTD Account Total		30,782.99
					Annual Budget		31,613.00
Account: 01-7100-0170 FIRE DEPT.-Bldg Repairs & Mntce							
					Beginning Balance		6,987.86
12	12/04/20	048407	PURCH CINTAS CANADA LIMITED,	FIRE -	208.61	0.00	7,196.47
				Period 12 Total	208.61	0.00	
					Period Net		208.61
					YTD Account Total		7,196.47
					Annual Budget		11,000.00
Account: 01-7100-0200 FIRE DEPT.-Clothing							
					Beginning Balance		2,547.80
					YTD Account Total		2,547.80
					Annual Budget		5,000.00
Account: 01-7100-0210 FIRE DEPT.-Fire Prevention							
					Beginning Balance		876.08
					YTD Account Total		876.08
					Annual Budget		3,000.00
Account: 01-7100-0240 FIRE DEPT.- Health & Safety							
					Beginning Balance		395.10
					YTD Account Total		395.10
					Annual Budget		1,200.00

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2020 - Posting Date: 12/01/20 To 12/31/20

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 01-7100-0300			FIRE DEPT.- Boat -Fuel/Mntce etc				
						Beginning Balance	608.55
						YTD Account Total	608.55
						Annual Budget	2,000.00
Account: 01-7100-0360			FIRE DEPT.-Training & Conventions				
						Beginning Balance	4,708.89
						YTD Account Total	4,708.89
						Annual Budget	15,000.00
Account: 01-7100-0410			FIRE DEPT.-FireDispatchCosts				
						Beginning Balance	14,653.00
						YTD Account Total	14,653.00
						Annual Budget	14,653.00
Account: 01-7130-0070			INSPEC.&CONT.-Emergency Plan				
						Beginning Balance	9,415.81
12	12/11/20	048472	PURCH BELL CANADA (9000), 120420-INSP	519 336 447 -	465.05	0.00	9,880.86
12	12/22/20	048553	PURCH SPECTRUM WIRELESS (SARNIA),	INSP - I	691.96	0.00	10,572.82
12	12/22/20	048553	PURCH SPECTRUM WIRELESS (SARNIA),	INSP - USB	20.34	0.00	10,593.16
					Period 12 Total	1,177.35	0.00
						Period Net	1,177.35
						YTD Account Total	10,593.16
						Annual Budget	13,000.00
Account: 01-8000-0166			CAP.EXP.-Fire - (ND) Hose Replacement				
						Beginning Balance	2,916.56
						YTD Account Total	2,916.56
						Annual Budget	9,000.00
Account: 01-8000-0167			CAP.EXP.-Fire -(ND) PPE -Personal Protective Equip				
						Beginning Balance	499.35
						YTD Account Total	499.35
						Annual Budget	10,000.00
Account: 01-8000-0175			CAP.EXP.-Fire (ND) Office Equipment				
						Beginning Balance	797.64
						YTD Account Total	797.64
						Annual Budget	3,000.00

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2020 - Posting Date: 12/01/20 To 12/31/20

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
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Account: 01-8000-0176 CAP.EXP.-Fire (D) Bunker Gear & Equipment

Beginning Balance	2,481.78
YTD Account Total	2,481.78
Annual Budget	10,000.00

Report Summary

Balance Forward:	607,582.42
Total Debits/Credits:	111,342.88 0.00
Report Net:	718,925.30