



**The Corporation of the Village of Point Edward
Fire Committee
AGENDA**

**January 14, 2020, 10:30 a.m.
Council Chambers, Point Edward Municipal Office
135 Kendall Street, Point Edward, Ontario**

	Pages
1. Call to Order	
2. Declaration of Pecuniary Interest	
3. Delegation	
4. Circulation of Prior Meeting's Minutes	1 - 3
5. Business Arising from Minutes	
6. Ongoing Tasks Carried Forward from Previous Meetings	
7. Council Issues/Correspondence	
8. Health and Safety	
1. Fire Hall Joint Health and Safety Committee (JHSC) Inspection Sheets	4 - 6
9. New Business	
1. Fire Monthly Report for November, December 2019	7 - 9
2. Capital Budget Review	10 - 16
10. Review of Financial Statements	
1. Fire Monthly Financial Statements for the period ending December 31, 2019. These statements are not final.	17 - 25
11. Next Meeting Date	

The next meeting of the Fire Committee will be held February 11, 2020 at 10:30

am.

12. Adjournment



The Corporation of the Village of Point Edward
Fire Committee
MINUTES

November 18, 2019, 1:00 p.m.
Council Chambers, Point Edward Municipal Office
135 Kendall Street, Point Edward, Ontario

Present: Chairperson G. Grimes, Mayor B. Hand, Chief Administrative Officer (CAO) J. Burns, Administrative Assistant J. Capes, Fire Chief D. MacKenzie, Deputy Fire Chief R. MacGregor, Community Emergency Management Coordinator C. Palleschi

1. Call to Order

The Chair called the meeting to order at 1:00 pm.

2. Declaration of Pecuniary Interest

- None

3. Delegation

- None

4. Circulation of Prior Meeting's Minutes

The Minutes of the meeting of October 8, 2019 were circulated for the Committee's information. The minutes have been approved at a prior Council meeting.

5. Business Arising from Minutes

- None

6. Ongoing Tasks Carried Forward from Previous Meetings

7. Council Issues/Correspondence

- None

8. Health and Safety

The Joint Health and Safety Committee (JHSC) inspections for the Fire Hall were reviewed by the Committee.

1. Fire Hall Joint Health and Safety Committee (JHSC) Inspection Sheets

Recommendation 1

THAT the JHSC Inspection Sheets for the Fire Hall be received and filed.

Carried

9. New Business

1. Fire Monthly Report for October, 2019

Discussion took place regarding the truck expectation date, and inspection visits.

The fire hall is currently using fans, dehumidifiers and air ex changers to reduce stagnant air. The Fire Chief advised that he recently was told that the wooden doors in the basement will need to be removed and discarded as well as having a sink removed and a sump pump pumped out as a result of the mold and mildew that was in the basement.

The Fire Chief also added that the water table is still high and is still coming up through the drain.

Fire Chief's meeting will be held at the Point Edward Community Hall on November 27, 2019.

Recommendation 2

THAT the Committee receive and file the Fire and Rescue Monthly Report.

Carried

2. Firehall Safety Protocol

Information was forwarded to the Fire Committee members regarding an incident that took place in the City of Windsor and that they have new safety measures set in place to mitigate the incident from happening in the future.

3. Fire Code Enforcement

Information was sent to the Fire Committee for information purposes only. Point Edward does utilize inspection orders for non-compliance properties.

4. New Recruits

Point Edward Fire Department has new responding fire fighters that are actively attending training and responding to calls.

10. Review of Financial Statements

1. Fire Monthly Financial Statements for the period ending October 31, 2019

Recommendation 3

THAT the financial statements for the Fire Committee for the period ending October 31, 2019 be received and filed.

Carried

11. Next Meeting Date

The next meeting of the Fire Committee will be held January 14, 2020 at 10:30 am.

12. Adjournment

The Chair declared the meeting adjourned at 1:23 pm.

Chairperson Greg Grimes

Chief Administrative Officer/Clerk Jim Burns

VILLAGE OF POINT EDWARD

Joint Health and Safety Committee - Workplace Inspections - Garage Area/Plant/Arena

Site Name: Fire Dept Hazard Rank: Class A Hazard -- High Risk
 Date: Dec 18, 2019 Class B Hazard - Medium Risk
 Inspectors: S Archer + K. Zuniga Class C Hazard - Low Risk

Item Number	WORKPLACE VISUAL INSPECTION	Satisfactory	Hazard Rank	Not Applicable	REQUIRES IMMEDIATE ATTENTION	COMMENTS
1	Aisleways and Passageways					
	a. Clear and unobstructed	✓				
	b. Sufficient width for all normal movement	✓				
2	Access and Egress					
	a. Routes and exits are clearly marked	✓				
	b. Exit signs are posted	✓				
	c. Exits are unobstructed/cleared of ice and snow	✓				
	d. Emergency Lighting for exit signs (if required)	✓				
3	Floors and Stairways					
	a. Free from loose material, debris, cords or cables	✓				
	b. Free from tripping hazards (oily, wet or badly worn)	✓				
	c. Stairways are well lit	✓				
	d. Stairways Stairway railing is mounted and secure	✓				
4	Electrical Safety					
	a. Electrical cords are in good condition	✓				
	b. Use of extension cords for temporary use only	✓				
	c. Receptacle faceplates are in place.	✓				
	d. Bulbs for normal lights and exit lights are working	✓				
	e. There are no tripping hazards	✓				
	f. Emergency lighting is in place/regularly tested	✓				
	g. Electrical wiring is properly concealed	✓				
	h. Electrical equipment being worked on is locked/tagged out	✓				
	i. Electrical panels are accessible and unobstructed	✓				
	j. Electrical switches in panels are labelled	✓				
5	Fire Prevention and Protection					
	a. Fire extinguishers are inspected monthly/annually	✓				
	b. Fire/emergency evacuation/escape plan is posted	✓				
	c. Flammable substances are properly stored.	✓				
	d. Paper and waste are properly and regularly disposed	✓				
6	Storage Areas					
	a. Heavy objects are stacked close to floor level	✓				
	b. Area is clean and accessible	✓				
	c. Materials are neatly and safely piled	✓				
	d. Stepladders are available for materials on higher shelves	✓				
	e. Storage shelves are not overloaded	✓				
	f. Stacks are stable and secure against sliding/collapsing	✓				
	g. Straps are fitted properly	✓				
7	General Housekeeping					
	a. Neat, clean and in good repair	✓				
	b. Washrooms are clean and sanitary	✓				
	c. Food preparation areas are clean	✓				
8	Chemicals					
	a. MSDS sheets are available for chemicals being used.	✓				
	b. Chemicals are stored properly	✓				
	c. Chemicals are properly labelled	✓				

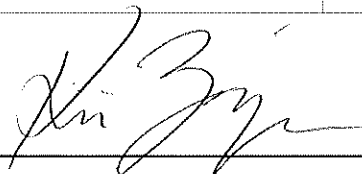
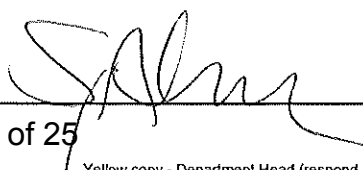
File - Dec 18, 2019

Item Number	WORKPLACE VISUAL INSPECTION	Satisfactory	Un-satisfactory	Not Applicable	REQUIRES IMMEDIATE ATTENTION	COMMENTS
9	Compressed Gas Cylinders					(e.g. Propane, Oxygen)
	a. Stored upright and secured against falling over	✓				
10	Fall Protection					
	a. Floor openings are covered/protected with guard rails	✓				
	b. Guard rails are adequately constructed and secured	✓				
11	Eye Wash Stations/Showers					
	a. Readily available/accessible	✓				
	b. Proper signs and instructions are available	✓				
	c. Flush for minimum 15 min. at comfortable temp. available	✓				
12	Emergency Rescue Equipment					
	a. Adequate equipment is available/properly located	✓				
	b. Equipment is in serviceable condition	✓				
13	Hand and Portable Tools					
	a. General condition of tools and cords is acceptable	✓				
	b. Guards/safety devices are not altered	✓				
	c. Tools are properly stored when not in use	✓				
	d. Tool storage is orderly	✓				
14	Machine Tools/Guarding					
	a. General condition of tools and cords is acceptable	✓				
	b. Guards/safety devices are not altered	✓				
	c. Fixed guards are secured in position	✓				
	d. Hoses are coiled when not in use	✓				
	e. Extension cords out of walkways when not in use	✓				
15	Spills and Leaks					
	a. Spills/Leaks are cleaned up as they occur	✓				
	b. Work orders issued promptly to fix leaks	✓				
	c. Spill response kit is available	✓				
16	Waste Disposal					
	a. Adequate number of waste containers is available	✓				
	b. Separate containers are available for oily rags, etc.	✓				
	c. Safe disposal facility for waste is used	✓				
17	Mobile Equipment					
	a. Equipment is clean and orderly	✓				
	b. There are no loose or broken parts or tools	✓				
	c. Safe loading/unloading area is used	✓				
	d. Proper distance from overhead electrical	✓				
18	Parking Areas/Site Access/Decks					
	a. Handrails/steps for entrance/decks in good condition	✓				
	b. Parking lot is free of tripping hazards	✓				
	c. Parking area is well lit	✓				
	d. Signs are in good condition	✓				
	e. Yard is neat and orderly	✓				

Departmental Response: RESPONSES TO BE PROVIDED WITHIN 5 WORKING DAYS FROM INSPECTION DATE

Comments and Recommendations:

Inspector's Signature:

VILLAGE OF POINT EDWARD

Joint Health and Safety Committee - Workplace Inspections - Office/Lunch Rooms

Site Name: *Fire Dept*

Hazard Rank: Class A Hazard - High Risk

Date: *Dec 18, 2019*

Class B Hazard - Medium Risk

Inspectors: *S. Archer*

Class C Hazard - Low Risk

Item Number	WORKPLACE VISUAL INSPECTION	Satisfactory	Hazard Rank	Not Applicable	REQUIRES IMMEDIATE ATTENTION	COMMENTS
1	Health and Safety Bulletin Board					
	a. Required information is posted	✓				
	b. Information is up-to-date	✓				
	c. MSDS Sheets are available/not more than 3 yrs. old	✓				
2	Aisleways and Passageways					
	a. Clear and unobstructed	✓				
	b. Sufficient width for all normal movement	✓				
3	Access and Egress					
	a. Routes and exits are clearly marked	✓				
	b. Exit signs are posted	✓				
	c. Exits are unobstructed/cleared of ice and snow	✓				
	d. Emergency lighting for exit signs (if required)	✓				
4	Floors and Stairways					
	a. Free from loose material, debris, cords or cables	✓				
	b. Free from tripping hazards (oily, wet or badly worn)	✓				
	c. Stairways are well lit	✓				
	d. Stairways Stairway railing is mounted and secure	✓				
5	Electrical Safety					
	a. Electrical cords are in good condition	✓				
	b. Use of extension cords for temporary use only	✓				
	c. Receptacle faceplates are in place.	✓				
	d. Bulbs for normal lights and exit lights are working	✓				
	e. There are no tripping hazards	✓				
6	Fire Prevention and Protection					
	a. Fire extinguishers are inspected monthly/annually	✓				
	b. Fire/emergency evacuation/escape plan is posted	✓				
	c. Flammable substances are properly stored.	✓				
7	Storage Areas					
	a. Heavy objects are stacked close to floor level	✓				
	b. Area is clean and accessible	✓				
	c. Materials are neatly and safely piled	✓				
8	General Housekeeping					
	a. Neat, clean and in good repair	✓				
	b. Washrooms are clean and sanitary	✓				
	c. Food preparation areas are clean	✓				
9	Parking Areas/Site Access/Decks					
	a. Handrails/steps for entrance/decks in good condition	✓				
	b. Parking lot is free of tripping hazards	✓				
	c. Parking area is well lit	✓				
	d. Signs are in good condition	✓				
	e. Yard is neat and orderly	✓				

Departmental Response: RESPONSES TO BE PROVIDED WITHIN 5 WORKING DAYS FROM INSPECTION DATE

Comments and Recommendations:

Inspector's Signature:



VILLAGE OF POINT EDWARD

SUBMITTED BY: Doug MacKenzie, Fire Chief

Fire and Rescue Committee for the month ending December 31, 2019

RECOMMENDATION

THAT the Committee receive and file the Fire and Rescue Monthly Report.

UPDATES FROM PREVIOUS MONTH

- Basement remediation is complete, all mold has been removed.
- Still waiting for a formal letter from the rescue truck supplier regarding delivery date.

WORK MANAGEMENT

Staff

- Fire Chief
- Deputy Fire Chief
- Emergency Manager

Volunteer

- Number of Volunteers available for response. 29
- Number of Recruits in training. 6
- Number of New Recruits joining PEFR. 0
- Number of Volunteers Retiring. 1
- Total number of Volunteer Training hours in Month. 598 (Nov and Dec)
- Total number of Volunteer Training hours – Year to Date. 3455.5

TRAINING

Date	Time	Duration	Topic	Attendees		
				Staff	Volunteers	Guests
11/04		3 hrs.	Meeting/ training various	3	24	0
11/11		3 hrs.	Equipment inspection/ops	3	24	0
11/18		3 hrs.	Equipment inspection/ops	3	24	0
11/25		2.5 hrs.	Emergency respond guide	3	24	0
12/02		2 hrs.	Meeting/ pay/ cleaning	3	30	4
12/09		2 hrs.	Truck inspection/site visit	3	15	0
12/16		2.5 hrs.	Truck inspection/site visit	3	17	0
12/23		1.5 hrs.	Truck inspections	3	12	0
12/30		1.5 hrs	Truck inspections	3	7	0

EMERGENCY RESPONSE

CALLS FOR SERVICE	TYPE	TOTAL	
		MONTH	YTD
Fire	Fire	1	6
Motor Vehicle Collision	MVC	1	13



VILLAGE OF POINT EDWARD

SUBMITTED BY: Doug MacKenzie, Fire Chief

Medical Assistance/VSA	Medic	5	47
Spills	Spills	0	1
Carbon Monoxide Alarm	CO	0	2
Alarm – Fire/False/Other	Alarm	3	24
Unknown Hazard/Other	Other	0	3
Rescue	Rescue	0	5
Water Rescue	Water	0	6
Other		1	1
	TOTAL	11	108

- (above numbers for Nov/Dec 2019)

TOTAL ACCUMULATED HOURS FOR EMERGENCY CALLS

- MONTH 11
- YEAR TO DATE 108

COMMUNITY RELATIONS ACTIVITY

- Christmas in the Village
- Remembrance Day parade
- Santa's responders

FIRE & SAFETY INSPECTIONS

- Site visit to local hotels – Sunbridge and Hiex

COMMUNITY EMERGENCY MANAGEMENT

- Attended county emergency management meeting in Wyoming.
- Completed emergency management annual exercise and submitted compliance paperwork to the province.

PARTNER AGENCY ACTIVITIES & INITIATIVES

- General meeting with Sarnia Fire Chief to discuss a number of items.

FACILITY UPDATE

Interior

- Mold removal completed in the basement, basement will remain unfinished until we know the problem will not reoccur

Exterior

- Nothing to report



VILLAGE OF POINT EDWARD

SUBMITTED BY: Doug MacKenzie, Fire Chief

VEHICLES & EQUIPMENT

- All equipment is in good operational condition, all large vehicles have had their annual services and safeties completed. No abnormal conditions to report.
- 1939 Ford fire truck and both Marine units are in storage at the Blue Water Bridge

HEALTH & SAFETY

- Nothing to report, all inspections completed without issues.

SECURITY

- Nothing to report, Video surveillance signage has been posted.

CAPITAL BUDGET

- A few remaining items regarding bunker gear and equipment have been ordered and awaiting delivery.

COMMUNITY FEEDBACK

- Positive response from people visiting the fire hall during Christmas in the Village.
- Positive response and thanks from Bluewater health on Santa's Responder donation.

UPCOMING EVENTS

- Lambton County Mutual Aid will be hosting the annual fire trade show at the Sunbridge Hotel on January 25th, 2020

CLOSING COMMENTS

- Attended Fire Chiefs Meeting November 27th
- Attended meeting with Lambton Kent school board to standardize fire safety plans for all school in the board, other fire prevention officers in the Lambton Kent area were in attendance as well.
- Chief attended the OAFC md term meeting in Niagara Falls.
- Attended Lambton County fire prevention meeting – Dec 4th, guest speaker from Chubb fire alarms.
- Attended walk thru for the fire fighter in Alvinston.

FIRE				
PROJECT	COST	TAXES/CONTINGENCY	TOTAL COST	
Engine Truck Replacement Reserve (Scheduled for replacement in 2020)	\$ 150,000.00		\$ 150,000.00	
Hose Replacement	\$ 9,000.00		\$ 9,000.00	
Personal Protective Equipment (Helmet, Boots, etc.)	\$ 10,000.00		\$ 10,000.00	
Bunker Gear	\$ 10,000.00		\$ 10,000.00	
Basement Repair Reserve	\$ 25,000.00		\$ 25,000.00	
	\$ 204,000.00	\$ -	\$ 204,000.00	
ITEMS DOUG HAS TALKED ABOUT NEEDING BUT NO QUOTES OR PRICING FOR 2020 BUDGET				
Basement - Air Exchange	\$ -	\$ -	\$ -	
Cement Pad Driveway/Upgrade Front of Hall	\$ -	\$ -	\$ -	
Exhaust System	\$ -	\$ -	\$ -	
Compressors - leave for 2020 as per Doug (Deferred since 2014, price then was \$55,000 before taxes)	\$ -	\$ -	\$ -	
Fit Testing Machine - leave until 2020 as per Doug (Deferred since 2015 - no cost)	\$ -	\$ -	\$ -	
Training Reserve - Mandated by Ont Fire Marshall (Currently 22,877 in Reserve)				
Dougs truck is 2016, Ricks Truck is 2011 currently \$25,000 in Reserve				
Carry Forwards from 2019 to 2020				
Painting Fire Hall			\$ 5,650.00	CF
Rescue Truck - Now Scheduled for 2020 Delivery Originally was supposed to be Nov 2019 committee minutes			\$ 657,265.00	CF
Code 4 fire - Accessories for New Rescue Truck (Spreader/Cutter/Edraulics)	\$ 42,735.00			paid in 2019
Office Equipment			\$ 3,000.00	CF
Spoke to Doug & Rick verbally November 14, 2019, nothing in writing all verbal amounts and requests for 2020				

FIRE & LIBRARY			
PROJECT	COST	TAXES/CONTINGENCY	TOTAL COST
Painting Fire Hall	\$ 5,000.00	\$ 650.00	\$ 5,650.00
Fire Pro Software (Pre-Approved Jan committee mtg)	\$ 6,595.00	\$ 858.00	\$ 7,453.00
Annual Cost - Capital 2019 (going fwd will be operating)	\$ 1,600.00	\$ 208.00	\$ 1,808.00
Engine Truce Replacement Reserve (Scheduled for replacement in 2020)	\$ 150,000.00		\$ 150,000.00
Hose Replacement	\$ 9,000.00		\$ 9,000.00
Personal Protective Equipment (Helmet, Boots, etc.)	\$ 10,000.00		\$ 10,000.00
Office Equipment	\$ 3,000.00		\$ 3,000.00
Bunker Gear	\$ 8,300.00		\$ 8,300.00
Rescue Truck - Scheduled for Nov 2019 Delivery as per November 2018 committee minutes	\$ 657,265.00		\$ 657,265.00
Code 4 fire - Accessories for New Rescue Truck (Spreader/Cutter/Edraulics) (\$700,000 in reserves as of 12/31/18)	\$ 42,735.00		\$ 42,735.00
	\$ 893,495.00	\$ 1,716.00	\$ 895,211.00
LIBRARY			
Handicapped Accessible Washroom Defer until this actually legislated as per committee mtg - Jan 10, 2012	\$ -	\$ -	\$ -
2019 Requests (Jim Burns)	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
ITEMS DOUG HAS TALKED ABOUT NEEDING BUT NO QUOTES OR PRICING FOR 2019 BUDGET			
Basement - Air Exchange	\$ -	\$ -	\$ -
Cement Pad Driveway/Upgrade Front of Hall	\$ -	\$ -	\$ -
Exhaust System	\$ -	\$ -	\$ -
Bldg Repair (Crack from Roof to ground - East Wall)	\$ -	\$ -	\$ -
Compressors - leave for 2019 as per Doug (Deferred since 2014, price then was \$55,000 before taxes)	\$ -	\$ -	\$ -
Fit Testing Machine - leave until 2019 as per Doug (Deferred since 2015 - no cost)	\$ -	\$ -	\$ -
Training Reserve - Mandated by Ont Fire Marshall (Currently 22,877 in Reserve)			
Dougs truck is 2016, Ricks Truck is 2011 currently \$25,000 in Reserve			

<u>FIRE & LIBRARY</u>			
<u>PROJECT</u>	<u>COST</u>	<u>TAXES/CONTINGENCY</u>	<u>TOTAL COST</u>
Upgrade Exhaust System - parts replacements (CF FROM 2017 - \$2,200.00)	\$ 2,200.00	\$ -	\$ 2,200.00
Thermal Imaging Cameras (2)	\$ 10,000.00	\$ 1,000.00	\$ 11,000.00
Hose Replacement	\$ 9,000.00	\$ -	\$ 9,000.00
Personal Protective Equipment (Helmet, Boots, etc.)	\$ 10,000.00	\$ -	\$ 10,000.00
Roof	\$ 10,000.00	\$ 1,000.00	\$ 11,000.00
Office Equipment	\$ 3,000.00	\$ -	\$ 3,000.00
Bunker Gear	\$ 8,300.00	\$ -	\$ 8,300.00
Fire Radio Project - County - yr 2 (CF FROM 2017 - \$110,000 - Cty billing in March 2018)	\$ 110,000.00	\$ -	\$ 110,000.00
SCAB Bottles 5 @ 1,400	\$ 6,365.00	\$ 635.00	\$ 7,000.00
Rescue Truck Reserves (\$500,000 in reserves as of 12/31/17)	\$ 200,000.00	\$ -	\$ 200,000.00
Engineering - Complete firehall upgrades	\$ 1,000.00		\$ 1,000.00
Compressors - leave for 2018 as per Doug	\$ -	\$ -	\$ -
Fit Testing Machine - leave until 2019 as per Doug	\$ -	\$ -	\$ -
Training Reserve - Mandated by Ont Fire Marshall (Doug to meet with CAO & Council)	\$ -		\$ -
	\$ 369,865.00	\$ 2,635.00	\$ 372,500.00
<u>LIBRARY</u>			
Handicapped Accessible Washroom Defer until this actually legislated as per committee mtg - Jan 10, 2012	\$ -	\$ -	\$ -
2018 Requests (Jim Burns)	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Compressors deferred from 2014, 2015, 2016 and 2017 Compressor quote was approx.\$55,000 before Taxes and Contingency			
Fit Testing Machine - Defer from 2015, 2016 and 2017 - no cost given yet			
Rescue Truck estimated @ at \$800,000 , \$500,000 in reserves @ 12/31/17.			
Dougs truck is 2016, Ricks Truck is 2011			

<u>LIBRARY</u>			
Handicapped Accessible Washroom	\$ -	\$ -	\$ -
Defer until this is actually legislated			
as per committee mtg - Jan 10, 2012			
2020 Requests (Jim Burns)	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

<u>EMERGENCY MGT</u>						
<u>PROJECT</u>	<u>COST</u>	<u>TAXES/CONTINGENCY</u>	<u>TOTAL COST</u>			
Public Education - Open House	\$ -	\$ -	\$ -			
	\$ -	\$ -	\$ -			
Spoke to Claudio verbally November 14, 2019,						
Public Education - Open House			\$ 1,800.00	CF		
Lambton County EOC Radio	\$ 500.00	\$ 50.00	\$ 550.00	2020 Annual cost to Operating		

<u>EMERGENCY MGT</u>			
<u>PROJECT</u>	<u>COST</u>	<u>TAXES/CONTINGENCY</u>	<u>TOTAL COST</u>
Public Education - Open House	\$ 1,800.00	\$ -	\$ 1,800.00
5 x 8 enclosed trailer (For cots/blankets etc)	\$ 3,688.00	\$ 369.00	\$ 4,057.00
Comfort kits & Cots (25)	\$ 2,100.00	\$ 210.00	\$ 2,310.00
Lambton County EOC Radio	\$ 1,000.00	\$ 100.00	\$ 1,100.00
	<u>\$ 8,588.00</u>	<u>\$ 679.00</u>	<u>\$ 9,267.00</u>

<u>EMERGENCY MGT</u>			
<u>PROJECT</u>	<u>COST</u>	<u>TAXES/CONTINGENCY</u>	<u>TOTAL COST</u>
Public Education - Open House	\$ 1,800.00	\$ -	\$ 1,800.00
	\$ -	\$ -	\$ -
	<u>\$ 1,800.00</u>	<u>\$ -</u>	<u>\$ 1,800.00</u>
<u>2017 Deferrals - Leave out of 2018 as per Rick</u>			
5 x 8 enclosed trailer (For cots/blankets etc)	\$ 3,100.00	\$ 310.00	\$ 3,410.00
40 cots for emergency shelter	\$ 2,800.00	\$ 280.00	\$ 3,080.00
Comfort kits (50)	\$ 400.00	\$ 40.00	\$ 440.00

General Ledger

Current Budget Comparison - Revenue and Expense

Fiscal Year Ending: DEC 31,2019 To Period 12 Ending December 31, 2019

Account	Description	Period To Date	YTD Actual	Annual Budget	Budget Remaining	Committed PO's	Budget % Used
Fund: 01 General							
Dept: 6510 FIRE DEPARTMENT							
01-6510-0010	FIRE DEPT. - Miscellaneous Reven	(6,645.00)	2,423.25	0.00	2,423.25	0.00	100.00
TOTALS		(6,645.00)	2,423.25	0.00	2,423.25	0.00	100.00
Total Revenue		(6,645.00)	2,423.25	0.00	2,423.25	0.00	100.00
Fund: 01 General							
Dept: 7100 FIRE							
01-7100-0010	FIRE DEPT.-Wages-Full Time	22,916.28	297,911.64	299,315.00	1,403.36	0.00	99.53
01-7100-0011	FIRE DEPT.-Wages-Firefighters Po	0.00	118,397.64	118,402.00	4.36	0.00	100.00
01-7100-0012	FIRE DEPT.-Wages-Call Outs	0.00	0.00	0.00	0.00	0.00	0.00
01-7100-0013	FIRE DEPT. - Wages - FF Weekends	3,700.00	39,750.00	50,000.00	10,250.00	0.00	79.50
01-7100-0020	FIRE DEPT.-FiremenBenefits	4,937.80	86,825.56	91,950.00	5,124.44	0.00	94.43
01-7100-0025	FIRE DEPT. - WSIB	838.41	14,365.87	14,960.00	594.13	0.00	96.03
01-7100-0030	FIRE DEPT.-Firemen Expenses	994.90	3,124.51	4,000.00	875.49	0.00	78.11
01-7100-0100	FIRE DEPT.-Utilities	829.80	5,094.64	5,500.00	405.36	0.00	92.63
01-7100-0110	FIRE DEPT.-Fuel	356.91	3,151.30	5,000.00	1,848.70	0.00	63.03
01-7100-0120	FIRE DEPT.-Office Supplies	0.00	1,404.66	2,500.00	1,095.34	0.00	56.19
01-7100-0130	FIRE DEPT.-Telephone/Alarms/Cabl	614.43	7,856.56	8,000.00	143.44	0.00	98.21
01-7100-0140	FIRE DEPT.-Licences&Fees	2,057.93	8,044.34	7,200.00	(844.34)	0.00	111.73
01-7100-0150	FIRE DEPT.-Equip.Purchases	110.06	8,498.59	8,500.00	1.41	0.00	99.98
01-7100-0160	FIRE DEPT-Equip Repairs & Mntce	2,335.42	16,409.22	22,000.00	5,590.78	0.00	74.59
01-7100-0165	FIRE DEPT.-Insurance	0.00	28,571.36	29,001.00	429.64	0.00	98.52
01-7100-0170	FIRE DEPT.-Bldg Repairs & Mntce	548.16	9,932.65	10,000.00	67.35	0.00	99.33
01-7100-0200	FIRE DEPT.-Clothing	334.79	3,670.88	5,000.00	1,329.12	0.00	73.42
01-7100-0210	FIRE DEPT.-Fire Prevention	0.00	1,494.89	3,000.00	1,505.11	0.00	49.83
01-7100-0240	FIRE DEPT.- Health & Safety	0.00	1,059.51	1,200.00	140.49	0.00	88.29
01-7100-0300	FIRE DEPT.- Boat -Fuel/Mntce etc	0.00	1,309.64	2,000.00	690.36	0.00	65.48
01-7100-0360	FIRE DEPT.-Training & Convention	0.00	14,870.40	15,000.00	129.60	0.00	99.14
01-7100-0410	FIRE DEPT.-FireDispatchCosts	0.00	14,353.00	14,500.00	147.00	0.00	98.99
TOTALS		40,574.89	686,096.86	717,028.00	30,931.14	0.00	95.69
Dept: 7130 PROTECTIVE INSP AND CONTROL							
01-7130-0070	INSPEC.&CONT.-Emergency Plan	568.21	12,884.74	10,500.00	(2,384.74)	0.00	122.71
TOTALS		568.21	12,884.74	10,500.00	(2,384.74)	0.00	122.71
Dept: 8000 CAPITAL EXPENDITURES							
01-8000-0100	CAP.EXP.-Emerg Mgt (ND)-Public E	0.00	0.00	1,800.00	1,800.00	0.00	0.00
01-8000-0104	CAP.EXP.-Emerg Mgt (D) Trailer	0.00	4,151.17	4,057.00	(94.17)	0.00	102.32
01-8000-0105	CAP.EXP.-Emerg Mgt (ND) Kits & C	0.00	2,285.94	2,310.00	24.06	0.00	98.96
01-8000-0106	CAP.EXP.-Emerg Mgt Cty EOC Radio	0.00	0.00	1,100.00	1,100.00	0.00	0.00
01-8000-0150	CAP.EXP. - Fire (ND) Fire Pro So	0.00	8,218.39	9,261.00	1,042.61	0.00	88.74
01-8000-0151	CAP.EXP.-Fire (ND) Engine Truck	0.00	150,000.00	150,000.00	0.00	0.00	100.00
01-8000-0166	CAP.EXP.-Fire - (ND) Hose Replac	1,005.48	2,250.51	9,000.00	6,749.49	0.00	25.01
01-8000-0167	CAP.EXP.-Fire -(ND) PPE -Persona	545.30	6,673.27	10,000.00	3,326.73	0.00	66.73
01-8000-0169	CAP.EXP.-Fire -(ND) Fire Hall Pa	0.00	0.00	5,650.00	5,650.00	0.00	0.00
01-8000-0174	CAP.EXP.-Fire(D) New Rescue Truc	0.00	42,734.12	700,000.00	657,265.88	0.00	6.10
01-8000-0175	CAP.EXP.-Fire (ND) Office Equipm	0.00	0.00	3,000.00	3,000.00	0.00	0.00
01-8000-0176	CAP.EXP.-Fire (D) Bunker Gear &	7,488.61	6,698.85	8,300.00	1,601.15	0.00	80.71

General Ledger

Current Budget Comparison - Revenue and Expense

Fiscal Year Ending: DEC 31,2019 To Period 12 Ending December 31, 2019

Account	Description	Period To Date	YTD Actual	Annual Budget	Budget Remaining	Committed PO's	Budget % Used
TOTALS		9,039.39	223,012.25	904,478.00	681,465.75	0.00	24.66
REPORT SUMMARY							
01-6510	FIRE DEPARTMENT	(6,645.00)	2,423.25	0.00	2,423.25	0.00	100.00
Total Revenue		(6,645.00)	2,423.25	0.00	2,423.25	0.00	100.00
01-7100	FIRE	40,574.89	686,096.86	717,028.00	30,931.14	0.00	95.69
01-7130	PROTECTIVE INSP AND CONTROL	568.21	12,884.74	10,500.00	(2,384.74)	0.00	122.71
01-8000	CAPITAL EXPENDITURES	9,039.39	223,012.25	904,478.00	681,465.75	0.00	24.66
Total Expenditure		50,182.49	921,993.85	1,632,006.00	710,012.15	0.00	56.49
Excess Revenue Over (Under) Expenditures		(56,827.49)	(919,570.60)	(1,632,006.00)	712,435.40	0.00	56.35

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2019 - Posting Date: 12/01/19 To 12/31/19

Pd.	Date	Trace #	Source	Description	Ref	Debits	Credits	Balance
Account: 01-6510-0010 FIRE DEPT. - Miscellaneous Revenues								
						Beginning Balance	-9,068.25	
12	12/31/19	045271	GLJL	REALLOCATE HWY 402 COSTS	VPE 12-8	6,645.00	0.00	-2,423.25
					Period 12 Total	6,645.00	0.00	
						Period Net		6,645.00
						YTD Account Total		-2,423.25
						Annual Budget		0.00
Account: 01-7100-0010 FIRE DEPT.-Wages-Full Time								
						Beginning Balance	274,995.36	
12	12/31/19	045236	GLJL	DEC PYRL/BENEFITS - PP 25 & 26	VPE 12-3	22,916.28	0.00	297,911.64
					Period 12 Total	22,916.28	0.00	
						Period Net		22,916.28
						YTD Account Total		297,911.64
						Annual Budget		299,315.00
Account: 01-7100-0011 FIRE DEPT.-Wages-Firefighters Point Pay								
						Beginning Balance	118,397.64	
						YTD Account Total		118,397.64
						Annual Budget		118,402.00
Account: 01-7100-0013 FIRE DEPT. - Wages - FF Weekends								
						Beginning Balance	36,050.00	
12	12/31/19	045236	GLJL	DEC PYRL/BENEFITS - PP 25 & 26	VPE 12-3	3,700.00	0.00	39,750.00
					Period 12 Total	3,700.00	0.00	
						Period Net		3,700.00
						YTD Account Total		39,750.00
						Annual Budget		50,000.00
Account: 01-7100-0020 FIRE DEPT.-FiremenBenefits								
						Beginning Balance	81,887.76	
12	12/02/19	044949	PURCH	GREEN SHIELD CANADA, 9058529	GREENSHIELD	1,204.26	0.00	83,092.02
12	12/02/19	044949	PURCH	RWAM INSURANCE, 8809-DEC2019	DEC #100001	430.26	0.00	83,522.28
12	12/31/19	045236	GLJL	DEC PYRL/BENEFITS - PP 25 & 26	VPE 12-3	683.57	0.00	84,205.85
12	12/31/19	045238	GLJL	DEC OMERS - EMPLOYER PORTION	VPE 12-5	2,619.71	0.00	86,825.56
					Period 12 Total	4,937.80	0.00	
						Period Net		4,937.80
						YTD Account Total		86,825.56
						Annual Budget		91,950.00

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2019 - Posting Date: 12/01/19 To 12/31/19

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 01-7100-0025			FIRE DEPT. - WSIB				
					Beginning Balance	13,527.46	
12	12/31/19	045237	GLJL DEC WSIB ACCRUAL - PP 25 & 26	VPE 12-4	838.41	0.00	14,365.87
					Period 12 Total	838.41	0.00
					Period Net		838.41
					YTD Account Total		14,365.87
					Annual Budget		14,960.00
Account: 01-7100-0030			FIRE DEPT.-Firemen Expenses				
					Beginning Balance	2,129.61	
12	12/16/19	045104	PURCH BMO - PETTY CASH, 121619	CAER LUNCH	40.00	0.00	2,169.61
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	BLUEWATER	104.71	0.00	2,274.32
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	MILANOS - DM	116.01	0.00	2,390.33
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	SDM - DM	252.28	0.00	2,642.61
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	SDM - DM	208.74	0.00	2,851.35
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	DAVY JONES -	35.69	0.00	2,887.04
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	KENS VALU	33.86	0.00	2,920.90
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	MILANOS - DM	50.83	0.00	2,971.73
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	TIM HORTONS	8.95	0.00	2,980.68
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	WAGGS - DM	47.26	0.00	3,027.94
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	SUNRIPE - DM	96.57	0.00	3,124.51
					Period 12 Total	994.90	0.00
					Period Net		994.90
					YTD Account Total		3,124.51
					Annual Budget		4,000.00
Account: 01-7100-0100			FIRE DEPT.-Utilities				
					Beginning Balance	4,264.84	
12	12/31/19	045266	PURCH ENBRIDGE GAS (UNION GAS), 123019-FIRE	166-1675 155-	829.80	0.00	5,094.64
					Period 12 Total	829.80	0.00
					Period Net		829.80
					YTD Account Total		5,094.64
					Annual Budget		5,500.00
Account: 01-7100-0110			FIRE DEPT.-Fuel				
					Beginning Balance	2,794.39	
12	12/09/19	045032	PURCH IMPERIAL OIL, 62780020	FIRE # 2 & 3	356.91	0.00	3,151.30
					Period 12 Total	356.91	0.00
					Period Net		356.91
					YTD Account Total		3,151.30
					Annual Budget		5,000.00

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2019 - Posting Date: 12/01/19 To 12/31/19

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 01-7100-0120 FIRE DEPT.-Office Supplies							
					Beginning Balance	1,404.66	
					YTD Account Total		1,404.66
					Annual Budget		2,500.00
Account: 01-7100-0130 FIRE DEPT.-Telephone/Alarms/Cable							
					Beginning Balance	7,242.13	
12	12/03/19	044982	PURCH THAMES COMMUNICATIONS LTD., cha30in18922	FIRE - MCPA	86.50	0.00	7,328.63
12	12/09/19	045029	PURCH COGECO, 110041654089	FIRE-	65.12	0.00	7,393.75
12	12/23/19	045153	PURCH BELL CANADA (3650), 121319	FIRE - HIGH	151.40	0.00	7,545.15
12	12/27/19	045183	PURCH BELL CANADA (9000), 121319-FIRE	519 111 0232	74.64	0.00	7,619.79
12	12/31/19	045247	PURCH BELL CANADA (9000), 122219 - FIRE	519 337 9699	157.24	0.00	7,777.03
12	12/31/19	045247	PURCH BELL CANADA (9000), 122219-FIRE	519 337 9911	79.53	0.00	7,856.56
Period 12 Total					614.43	0.00	
					Period Net		614.43
					YTD Account Total		7,856.56
					Annual Budget		8,000.00
Account: 01-7100-0140 FIRE DEPT.-Licences&Fees							
					Beginning Balance	5,986.41	
12	12/03/19	044982	PURCH COUNTY OF LAMBTON, 32650	QTLY TOWER	912.77	0.00	6,899.18
12	12/03/19	044982	PURCH COUNTY OF LAMBTON, 32650	SEPT - DEC	1,033.02	0.00	7,932.20
12	12/16/19	045108	PURCH COUNTY OF LAMBTON, 32751	FIRE - HST	0.00	-1,033.02	6,899.18
12	12/16/19	045108	PURCH COUNTY OF LAMBTON, 32751	FIRE - HST	1,015.16	0.00	7,914.34
12	12/16/19	045108	PURCH LAMBTON COUNTY FIRE CHIEFS AS, 121219	FIRE - 2019	130.00	0.00	8,044.34
Period 12 Total					3,090.95	-1,033.02	
					Period Net		2,057.93
					YTD Account Total		8,044.34
					Annual Budget		7,200.00
Account: 01-7100-0150 FIRE DEPT.-Equip.Purchases							
					Beginning Balance	8,388.53	
12	12/20/19	045137	PURCH BLUEWATER FIRST AID TRAINING , 112619-300-E	FIRE -	218.55	0.00	8,607.08
12	12/20/19	045143	PURCH A. J. STONE COMPANY LTD, 10039205-0 DM	FIRE - 2.5" W	4,869.63	0.00	13,476.71
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	CONWAY	273.45	0.00	13,750.16
12	12/31/19	045266	PURCH MACKENZIE MILNE, 00558898	FIRE -	369.69	0.00	14,119.85
12	12/31/19	045266	PURCH INTEGRITY INDUSTRIAL ABSORBEN, 4028	FIRE -	1,023.74	0.00	15,143.59
12	12/31/19	045271	GLJL REALLOCATE HWY 402 COSTS	VPE 12-8	0.00	-6,645.00	8,498.59

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2019 - Posting Date: 12/01/19 To 12/31/19

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Period 12 Total					6,755.06	-6,645.00	
Period Net							110.06
YTD Account Total							8,498.59
Annual Budget							8,500.00
Account: 01-7100-0160 FIRE DEPT-Equip Repairs & Mntce							
Beginning Balance						14,073.80	
12	12/09/19	045029	PURCH LEVITT-SAFETY, 1640280-00	FIRE - BENCH	1,093.92	0.00	15,167.72
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	SDM - DM	45.26	0.00	15,212.98
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	ALL SEASONS	139.87	0.00	15,352.85
12	12/31/19	045266	PURCH HSE INTEGRATED LTD., IN10369808	FIRE -	125.45	0.00	15,478.30
12	12/31/19	045276	GLJL REALLOCATE T045029 TO CORRECT ACCT	DEC 9/19	930.92	0.00	16,409.22
Period 12 Total					2,335.42	0.00	
Period Net							2,335.42
YTD Account Total							16,409.22
Annual Budget							22,000.00
Account: 01-7100-0165 FIRE DEPT.-Insurance							
Beginning Balance						28,571.36	
YTD Account Total							28,571.36
Annual Budget							29,001.00
Account: 01-7100-0170 FIRE DEPT.-Bldg Repairs & Mntce							
Beginning Balance						9,384.49	
12	12/05/19	045009	PURCH CINTAS CANADA LIMITED, 839815374	FIRE - 05129 -	228.77	0.00	9,613.26
12	12/09/19	045029	PURCH BLUEWATER PLUMBING CO., 113231	FIRE - SUMP	930.92	0.00	10,544.18
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	CDN TIRE - DM	90.62	0.00	10,634.80
12	12/31/19	045266	PURCH CINTAS CANADA LIMITED, 839828341	FIRE - 05129 -	228.77	0.00	10,863.57
12	12/31/19	045276	GLJL REALLOCATE T045029 TO CORRECT ACCT	DEC 9/19	0.00	-930.92	9,932.65
Period 12 Total					1,479.08	-930.92	
Period Net							548.16
YTD Account Total							9,932.65
Annual Budget							10,000.00
Account: 01-7100-0200 FIRE DEPT.-Clothing							
Beginning Balance						3,336.09	
12	12/16/19	045108	PURCH ARTWEAR PLUS, 872	FIRE - APPLY	109.90	0.00	3,445.99
12	12/31/19	045192	PURCH BMO MASTERCARD, 122819	SHARKSKINS -	224.89	0.00	3,670.88
Period 12 Total					334.79	0.00	
Period Net							334.79

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2019 - Posting Date: 12/01/19 To 12/31/19

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
					YTD Account Total		3,670.88
					Annual Budget		5,000.00
Account: 01-7100-0210 FIRE DEPT.-Fire Prevention							
					Beginning Balance		1,494.89
					YTD Account Total		1,494.89
					Annual Budget		3,000.00
Account: 01-7100-0240 FIRE DEPT.- Health & Safety							
					Beginning Balance		1,059.51
					YTD Account Total		1,059.51
					Annual Budget		1,200.00
Account: 01-7100-0300 FIRE DEPT.- Boat -Fuel/Mntce etc							
					Beginning Balance		1,309.64
					YTD Account Total		1,309.64
					Annual Budget		2,000.00
Account: 01-7100-0360 FIRE DEPT.-Training & Conventions							
					Beginning Balance		14,870.40
					YTD Account Total		14,870.40
					Annual Budget		15,000.00
Account: 01-7100-0410 FIRE DEPT.-FireDispatchCosts							
					Beginning Balance		14,353.00
					YTD Account Total		14,353.00
					Annual Budget		14,500.00
Account: 01-7130-0070 INSPEC.&CONT.-Emergency Plan							
					Beginning Balance		12,316.53
12	12/16/19	045099	PURCH BELL CANADA (9000), 120419-INSP	519 336 4447	568.21	0.00	12,884.74
				Period 12 Total	568.21	0.00	
					Period Net		568.21
					YTD Account Total		12,884.74
					Annual Budget		10,500.00
Account: 01-8000-0104 CAP.EXP.-Emerg Mgt (D) Trailer							
					Beginning Balance		4,151.17
					YTD Account Total		4,151.17
					Annual Budget		4,057.00

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2019 - Posting Date: 12/01/19 To 12/31/19

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 01-8000-0105 CAP.EXP.-Emerg Mgt (ND) Kits & Cots (25)							
					Beginning Balance	2,285.94	
					YTD Account Total		2,285.94
					Annual Budget		2,310.00
Account: 01-8000-0150 CAP.EXP. - Fire (ND) Fire Pro Software							
					Beginning Balance	8,218.39	
					YTD Account Total		8,218.39
					Annual Budget		9,261.00
Account: 01-8000-0151 CAP.EXP.-Fire (ND) Engine Truck Reserve							
					Beginning Balance	150,000.00	
					YTD Account Total		150,000.00
					Annual Budget		150,000.00
Account: 01-8000-0166 CAP.EXP.-Fire - (ND) Hose Replacement							
					Beginning Balance	1,245.03	
12	12/31/19	045266	PURCH A. J. STONE COMPANY LTD, 10039109-0	CAP - NOZZLE,	1,005.48	0.00	2,250.51
				Period 12 Total	1,005.48	0.00	
					Period Net		1,005.48
					YTD Account Total		2,250.51
					Annual Budget		9,000.00
Account: 01-8000-0167 CAP.EXP.-Fire -(ND) PPE -Personal Protective Equip							
					Beginning Balance	6,127.97	
12	12/16/19	045108	PURCH SAFEDESIGN APPAREL LTD., 255260	CAP - GLOBE	545.30	0.00	6,673.27
				Period 12 Total	545.30	0.00	
					Period Net		545.30
					YTD Account Total		6,673.27
					Annual Budget		10,000.00
Account: 01-8000-0174 CAP.EXP.-Fire(D) New Rescue Truck							
					Beginning Balance	42,734.12	
					YTD Account Total		42,734.12
					Annual Budget		700,000.00
Account: 01-8000-0176 CAP.EXP.-Fire (D) Bunker Gear & Equipment							
					Beginning Balance	-789.76	
12	12/05/19	045009	PURCH SAFEDESIGN APPAREL LTD., 154201	CAP -	4,953.72	0.00	4,163.96
12	12/05/19	045009	PURCH SAFEDESIGN APPAREL LTD., 154314	CAP -	2,534.89	0.00	6,698.85
				Period 12 Total	7,488.61	0.00	
					Period Net		7,488.61

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2019 - Posting Date: 12/01/19 To 12/31/19

Pd.	Date	Trace #	Source	Description	Ref	Debits	Credits	Balance
						YTD Account Total		6,698.85
						Annual Budget		8,300.00
						Report Summary		
						Balance Forward:		862,743.11
						Total Debits/Credits:	65,436.43	-8,608.94
							Report Net:	919,570.60